

Shaheed Bhagat Singh State University Ferozepur

Ref No. SBS/FZR/COE/3598

Date: 11/12/24

NOTICE

Sub: Procedure for filling of Exam Forms by the students in their login IDs for end semester Examination

The exam forms may be filled by visiting the university examination website www.sbsexam.edu.in

Your login is your university Roll No. Your password is to be obtained from the respective HOD.

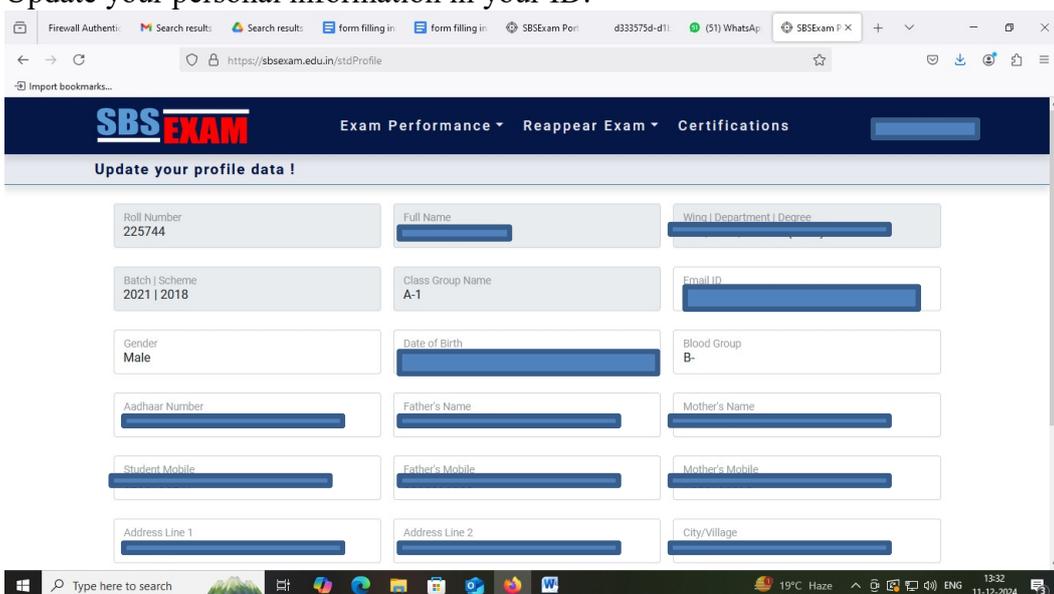
The student Login contains various options – Performance, RP forms, Profile Information, Certification.

A. Profile Information:

- 1) Select the option **Profile** and check. Please note that it is mandatory to upload your photograph and mention your Email ID in this information.



- 2) In case the information needs to be updated, contact your HOD. Get your personal information unlocked.
- 3) Update your personal information in your ID.



The screenshot shows the 'stdProfile' page on the SBS EXAM website. The form includes the following fields:

- Batch | Scheme: 2021 | 2018
- Class Group Name: A-1
- Email ID: [Redacted]
- Gender: [Redacted]
- Date of Birth: [Redacted]
- Blood Group: [Redacted]
- Aadhaar Number: [Redacted]
- Father's Name: [Redacted]
- Mother's Name: [Redacted]
- Student Mobile: [Redacted]
- Father's Mobile: [Redacted]
- Mother's Mobile: [Redacted]
- Address Line 1: [Redacted]
- Address Line 2: [Redacted]
- City/Village: [Redacted]
- District: Faridkot
- PIN: 151209
- State: PB
- Profile Photo: [Redacted]
- Submit Data button

4) **Submit** the data

B. **Semester Performance:** The performance in a given semester can be accessed as shown below:

The screenshot shows the 'Semester-Wise Results' page. A dropdown menu is open, showing 'Course Results' and 'Semester Results'. The page includes a table with columns for #, Code, Course Name, Category, Option, Examination, Obt. Marks, M.Marks, Result, Credits, and GrdPt. A 'Print' button is visible in the top right corner.

The screenshot shows the 'Semester-Wise Results' page with a detailed table of course performance. The table includes the following data:

#	Code	Course Name	Category	Option	Examination	Obt. Marks	M.Marks	Result	Credits	GrdPt
1	BTHU-401B	Applications of Psychology in Everyday Life (Professional Skills -II)	Theory	Compulsory	May-Jun, 2023	26+24	100	C	3	6
2	BTCH-405B	Numerical Methods in Chemical Engineering	Theory	Compulsory	May-Jun, 2023	26+36	100	B	4	7
3	BTCH-404B	Materials Science	Theory	Compulsory	May-Jun, 2023	30+24	100	C	3	6
4	BTCH-403B	Thermodynamics-II	Theory	Compulsory	May-Jun, 2023	29+28	100	C	4	6
5	BTCH-402B	Mass Transfer-I	Theory	Compulsory	May-Jun, 2023	29+13	100	F(Ext)	0	0
6	BTCH-401B	Heat Transfer	Theory	Compulsory	May-Jun, 2023	28+23	100	C	4	6
7	BTCH-407B	Chemical Engineering Lab - II (Thermo & HT lab)	Practical	Compulsory	May-Jun, 2023	20+13	50	B	1	7
8	BTCH-406B	Numerical Methods in Chemical Engineering Lab	Practical	Compulsory	May-Jun, 2023	21+13	50	B	1	7
Grand Total							700		20	

C: Examination Form Filling:

The procedure for form filling/ locking is as given below:

1. **Regular Exam Forms:** The forms are to be filled by respective departments and **not by the students individually.**

2. **Re-Appear Exam Forms:** The steps are given below:

The student is required to fill the form individually by following the steps given below:

- a. Deposit the requisite reappear fees and keep the receipt ready.
- b. Visit the university examination website www.sbsexam.edu.in
- c. Your login is your university Roll No. Your password is to be obtained from the respective HOD.
- d. After logging in Go to tab **RP Exam**.
- e. From the tab **RP Exam** select the option **Re-appear Exam Form**. All the subjects in which Reappear can be applied are displayed.

SBS EXAM Exam Performance Reappear Exam Certifications

Fill Reappear Examination Form ! (Nov-Dec, 2024)

Applied RP Courses for Nov-Dec, 2024 Examination

#	Sem	Course Code	Course Name	Course Type	Option	Internal	External	Action
1	3	BSAG-303C	Agricultural Finance and Cooperation	Theory	Pass	14	<input type="checkbox"/>	F(Ext) Nov-Dec, 2023

Fee Details

Sems: 0, Exam Fee: 2000, Late Fee: 0, Receipt Date: 03-12-2024, Receipt Number: DUN4699180, Receipt Amount: 0

Lock & Submit

Reappears Courses (Based on Declared Results)

#	Sem	Course Code	Course Name	Course Type	Int Marks (Past)	Apply Internal	Ext Marks (Past)	Apply External	Result (Past)	Previous Examination	Action
1	3	BSAG-303C	Agricultural Finance and Cooperation	Theory	17	Pass	14	<input type="checkbox"/>	F(Ext)	Nov-Dec, 2023	Apply

SBS EXAM Exam Performance Reappear Exam Certifications

Reappears Courses (Based on Declared Results)

#	Sem	Course Code	Course Name	Course Type	Int Marks (Past)	Apply Internal	Ext Marks (Past)	Apply External	Result (Past)	Previous Examination	Action
1	3	BSAG-303C	Agricultural Finance and Cooperation	Theory	17	Pass	14	<input type="checkbox"/>	F(Ext)	Nov-Dec, 2023	Apply
2	3	BSAG-307C	Environmental Studies and Disaster Management	Theory	27	Pass	16	<input type="checkbox"/>	F(Ext)	Nov-Dec, 2023	Apply
3	3	BSAG-312C	Agricultural Finance and Cooperation (Practical)	Practical	6	<input type="checkbox"/>	6	<input type="checkbox"/>	F(Int/Ext)	Nov-Dec, 2023	Apply
4	4	BSAG-401C	Crop Production Technology-II (Rabi Crops)	Theory	34	Pass	11	<input type="checkbox"/>	F(Ext)	May-Jun, 2024	Apply
5	4	BSAG-417C	Protected Cultivation	Theory	28	Pass	00	<input type="checkbox"/>	F(Ext)	May-Jun, 2024	Apply
6	4	BSAG-403C	Renewable Energy and Green Technology	Theory	12	<input type="checkbox"/>	03	<input type="checkbox"/>	F(Int/Ext)	May-Jun, 2024	Apply

- f. Select the relevant subject/course, select the option internal/external and **ADD** subject. The added subjects appear in a form of table.

#	Sem	Course Code	Course Name	Course Type	Int Marks (Past)	Apply Internal	Ext Marks (Past)	Apply External	Result (Past)	Previous Examination	Action
1	3	BSAG-303C	Agricultural Finance and Cooperation	Theory	17	Pass	14	<input checked="" type="checkbox"/>	F(Ext)	Nov-Dec, 2023	Apply
2	3	BSAG-307C	Environmental Studies and Disaster Management	Theory	27	Pass	16	<input checked="" type="checkbox"/>	F(Ext)	Nov-Dec, 2023	Apply
3	3	BSAG-312C	Agricultural Finance and Cooperation (Practical)	Practical	6	<input checked="" type="checkbox"/>	6	<input checked="" type="checkbox"/>	F(Int/Ext)	Nov-Dec, 2023	Apply
4	4	BSAG-401C	Crop Production Technology-II (Rabi Crops)	Theory	34	Pass	11	<input type="checkbox"/>	F(Ext)	May-Jun, 2024	Apply
5	4	BSAG-417C	Protected Cultivation	Theory	28	Pass	00	<input type="checkbox"/>	F(Ext)	May-Jun, 2024	Apply
6	4	BSAG-403C	Renewable Energy and Green Technology	Theory	12	<input type="checkbox"/>	03	<input type="checkbox"/>	F(Int/Ext)	May-Jun, 2024	Apply

- g. Repeat for different subjects.

- h. You have an option to delete a wrong entry from the table of subjects chosen.

#	Sem	Course Code	Course Name	Course Type	Option	Internal	External	Action
1	3	BSAG-303C	Agricultural Finance and Cooperation	Theory	Compulsory	No	Yes	Remove
2	3	BSAG-307C	Environmental Studies and Disaster Management	Theory	Compulsory	No	Yes	Remove
3	3	BSAG-312C	Agricultural Finance and Cooperation (Practical)	Practical	Compulsory	Yes	Yes	Remove

Fee Details

Sems: 1 | Exam Fee: 2000 | Late Fee: 0 | Receipt Date: 03-12-2024 | Receipt Number: DUN4699180 | Receipt Amount: 2000

Lock & Submit

- i. Enter the date and receipt number, vide which you have paid the examination fee.
- j. Submit the form. A message is displayed confirming that form is submitted and **GET IT LOCKED FROM DEPARTMENT.**
- k. In case, after submission, the student wants to apply for or remove some subjects applied, he/she should contact the HoD. **Correction Fee will be applicable as per notice issued by the examination cell.**
- l. After the form filling the data will be displayed as shown

Applied RP Courses for Nov-Dec, 2024 Examination

#	Sem	Course Code	Course Name	Course Type	Option	Internal	External	Action
1	3	BTCH-305B	Fluid Mechanics	Theory	Compulsory	No	Yes	Remove
2	3	BTCH-306B	Environmental Sciences	Theory	Compulsory	No	Yes	Remove
3	4	BTCH-402B	Mass Transfer-I	Theory	Compulsory	No	Yes	Remove
4	5	BTCH-502B	Mass Transfer-II	Theory	Compulsory	Yes	Yes	Remove

Fee Details

Sems 3	Exam Fee 1000	Late Fee 0	Receipt Date 12/11/2024	Receipt Number DUN5010235	Receipt Amount 3000
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Lock & Submit

- m. Visit the department office and deposit your original receipt and get the form locked.
- n. Get the admit card issued from the department.
- o. ***In case a particular subject for reappear is not available in the data bank, contact the examination cell with an application countersigned by the respective HOD and supporting result gazette showing reappear in that particular subject.***

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Controller of Examinations

Copy to:

- DA
- All HODS to provide intimation to the students.
- Conduct Nov2024
- University website