

Shaheed Bhagat Singh State University, Ferozepur

Regulations Regarding Migration

1. Application for migration to SBSSU from other recognized University/Institute/Autonomous collegewill be allowed upto 1 week prior to the start of the semester generally, but may be considered within 2 months of start of semester under special circumstances such as:
 - a. Transfer of Parents/Parent from one State to another
 - b. Relocation of family to Punjab from other state or vice versa due to some natural/non-natural calamity.
2. For the Non-Lateral entry UG Students, migration will be allowed as per follows:
 - a. For UG Course of 4/5 Years duration: To the students who are eligible to register in their 3rd or 5th semester
 - b. For UG Course of 3 Years duration: To the students who are eligible to register in their 3rd semester.
 - c. In case of non-lateral entry students seeking migration in 3rd or 5th Semester, candidate should have passed all the courses of first year of his/her Programme of the University/Institute from where he/she wants to migrate.
3. For the Lateral entry UG students, migration will be allowed only to those students, who are eligible to register for 5th semester of their UG programme.
4. If migration is being sought in 5th semester, a student (Either of Leet or Non-Leet) can be allowed a maximum of 2 reappears in 3rd and/or 4th semester as per mapping report by the Chairman, Board of Studies of concerned department, which he/she will be required to clear within 1 year of migration to SBSSU.
5. For the PG students, migration will be allowed to those students, who are eligible to register for 3rd semester of their PG programme.
6. The candidates shall not be allowed to change his/her Discipline/Programme of study in the process of migration generally. However, in special cases on recommendation of Chairman, Board of Studies of concerned department, migration may be allowed from/to the branches within same major discipline/group.
7. The university will authorize migration only against a vacant seat available in the Programme/course in which migration is sought.

8. Student will be required to submit NOC from the Institute/University from where he/she wants to migrate, in the prescribed format given at Appendix A and B.
9. The candidate should have appeared in course of all the previous semesters during his/her studies in the university/institute from where he/she wants to migrate prior to semester in which he/she is seeking the migration.
10. Student will be required to submit the results of previous semesters along with the confidential result of last semester appeared duly attested by the parent institute.
11. The student will submit the attested copy of syllabus by the concerned University or Autonomous College. Migration will be allowed on the basis of the mapping of the course by the Chairman, Board of Studies of concerned department of SBSSU.
12. If the deficiencies of the mapping of the subjects are more than 70%, then the migration request will not be considered.
13. The candidate will be required to furnish an undertaking that he/she will attend classes and pass the course/subjects found deficient.
14. In case a student has already studied some subjects in previous institute which are supposed to be taught in semester of migration or subsequent semesters, then on the recommendation of the Chairman, BoS of concerned department, student may be given advantage of such subjects.
15. The student seeking migration shall have to submit an application as per Appendix A and B along with the Migration Application Processing Fee. Migration application processing fee is non-refundable.
16. Migration Application Processing Fee:
 - a. For students seeking migration to SBSSU, Ferozpur from other institute/university: Rs. 20,000/-
 - b. For students seeking migration from SBSSU, Ferozpur to other institute/university: Rs. 20,000/-
17. Submission of application for migration does not guarantee migration.
18. In case of migration from SBSSU, Ferozpur to any other UGC recognized university, regulations of that university will be followed. However NOC from SBSSU will be issued upon receiving the NOC from the institute where migration is sought.

Power of Relaxation: Notwithstanding the existing Migration Rules the Vice Chancellor in matters of exigency, to be recorded in writing, shall be authorized to consider migration on compassionate grounds for the cases that are not otherwise covered under Migration Rules.

Appendix A
Shaheed Bhagat Singh State University, Ferozepur
Application Form for Migration

1. **Name**
(in Capital Letters): _____
2. **Father's Name:** _____
3. **Mother's Name:** _____
4. **Name of the present**
College/University: (attach _____
documentary proof) _____
5. **University Roll Number** _____
6. **Name of the Last**
Examination: _____
(in which appeared/passed) _____
7. **Year/Session/Semester:** _____
8. **Result of previous semesters (as applicable):**

Recent PP Size
Photo

| Semester | Maximum Marks/Credits | Marks/Credits Earned | Re-appears (if any) | Percentage of Marks/SGPA |
|----------|-----------------------|----------------------|---------------------|--------------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |

9. **Give the reason for seeking migration:** _____
10. **Payment of Migration**
Application Processing Fee _____
Receipt no./Bank Draft no. _____
with date _____
11. **Full Address of the**
Applicant(with Mobile No.): _____

Date: _____

Signature of Candidate

Note: Attach (Appendix-B) NOC from the university/institute from where migration is sought

APPENDIX-B
SHAHEED BHAGAT SINGH STATE UNIVERSITY, FEROZEPUR
NO OBJECTION CERTIFICATE

**(Issued by the Head of the University/Institute from where the student
seeks migration)**

Ref. No: _____

Date: _____

This is to certify that Mr./Ms. _____
S/d/o _____ University Roll No. _____ is
a regular student of the Institute/University _____
in _____ Discipline /Programme/ Branch.
She/he has applied for migration to _____ semester
under _____ (Name of University/Institute). This
institute has no objection to her/his migration to _____ (Name of
University/Institute).

(a) The student is eligible to register for _____ Semester commencing from _____.

(b) She/he has cleared all his/her subjects of first year.

(c) She/he has following subject/subjects not cleared as on today (if any)

(d) There are no College dues pending against the student as on today.

(d) The student passed/attended workshop training during summer vacations of 20_____ and
his/her performance has been/shall be forwarded to the receiving college by _____.

Note: The Principal/Director must issue NOC or send his observations to the
institute _____ where seeking migration within 10 days of the
submission of application by the student.

Date

Signature of Head of Institute with Seal

NO OBJECTION CERTIFICATE

(To be issued by the head of the institute to which the student seeks migration)

Ref. No:

Date:

(a) This is to certify that this institute has _____ (number) of seats vacant in
_____ Programme/Discipline.

(b) This is also to certify that this institution has no objection to the migration
of Mr/Miss _____ S/D/o _____ University
Roll No _____ Student of Institute/University _____
_____ (parent institute) _____

_____ Programme/Discipline/Branch to this College.

Date

Signature of Head of Institute with Seal

