SHAHEED BHAGAT SINGH STATE UNIVERSITY Ferozepur -152004

(*Established by the Punjab Government*)

Ref No:- SBSSU/FZR/ODA/spl1   **Date:- 4/9/25**

NOTICE

The semester registration for the current session July-Nov 25 is to be done online through software as specified vide Sbs/Fzr/ODA/3426 dated 24/7/25 (detailed procedure) and Sbs/Fzr/ODA 3439 dated 1/8/25.

For this purpose, the following mandatory steps are required to be taken through the software:

- Marking of fee category for the students by the department, so that the amount due is generated.
- The student must pay the fee.
- The student must login and update his/her photo and signature.
- In the student login, upload the information of amount paid with a copy of the receipt.
- On completion of these steps, account section shall verify the amount paid. In case of any discrepancy, the verification will be turned down with reason. This verification status will be available in student login also.

For the help of students in completing this activity, they may visit https://youtu.be/6BHmCYaV7Ls.

Unless the due amount is verified online by the account section, it will be presumed that the student has not paid the due fee.

All HoDs are requested to instruct the students to do the needful urgently.

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Dean Academics

Cc:

- PA to Vice Chancellor for information
- Registrar for information
- Finance Officer
- All HoDs
- University website