



**SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS**  
MOGA ROAD, FEROZEPUR - 152004

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SBS/F2a/8445  
Dated - 31-3-15

**Subject: Draft of the proceedings of 20<sup>th</sup> BOG Meeting held on 28.03.2015-regarding**

Draft of proceedings of the 20<sup>th</sup> Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 28.03.2015 at 11.30 AM at Ludhiana under the Chairmanship of Hon'ble Chairman BOG are placed for kind consideration and approval please.

Office of Chairman BOG, SBSSTC,  
Ferozepur

Diary No. ....123.....

Date: .....31/3/2015.....

Hon'ble Chairman BOG,  
Shaheed Bhagat Singh  
State Technical Campus, Ferozepur

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4/4/15

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Director 31/03/2015  
Shaheed Bhagat Singh  
State Technical  
Campus, Ferozepur

Diary No 24  
Date 06-04-15  
SBSSTC Ferozepur

Office of Chairman BOG, SBSSTC,  
Ferozepur

Dispatch No. ....260.....

Date: .....4/4/2015.....

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ARE for circulation to BOG members  
& for no. in the institute.

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6/4/2015



Proceedings of the 20<sup>th</sup> Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 28.03.2015 at 11.30 AM at Ludhiana under the Chairmanship of Sh. Dinesh Lakra ji, Hon'ble Chairman BOG.

**The following were present:**

1. Dr. Ravi Kumar, Principal  
BCET, Gurdaspur
2. Sh. H.D Sekhri, Deputy Director,  
(Nominee of Secretary to Govt. of Punjab and Director,  
Deptt of Tech. Edu and Indl. Training, Punjab)
3. Er. Tejinder Kumar, SEE (PPCB, Faridkot)  
(Nominee of Secretary to Govt. of Punjab,  
Deptt. of Science and Technology, Chandigarh)
4. Mr. Jagjit Singh, Deputy Controller (F&A)  
(Nominee of Secretary to Govt of Punjab,  
Deptt of Finance, Civil Sectt. Chandigarh)
5. Sh. Ravi Kant Gupta, Managing Director  
Dev Raj Hi-Tech Machine Ltd, Ferozepur
6. Er. Anirudh Gupta, CEO  
D.C. Model Group of Schools, Ferozepur Cantt
7. Er. Ekonkar Singh, Deputy Registrar,  
(Nominee of VC, PTU Jalandhar)
8. Dr. Manjit Bansal, Associate Professor,  
GZSPTU, Bathinda
9. Er. Sandeep Bajaj, Administrative Officer  
Punjab State Board of Technical education and  
Industrial Training, Sector-36A, Chandigarh
10. Dr. Arun Kumar Asati, Associate Professor  
Shaheed Bhagat Singh State Technical Campus  
Ferozepur
11. Dr. T.S. Sidhu, Director  
Shaheed Bhagat Singh State Technical Campus  
Ferozepur.

Office of Chairman BOG, SBSSTC,  
Ferozepur

Diary No. 123  
Date: 31-3-2015

Office of Chairman BOG, SBSSTC  
Ferozepur

Dispatch No. 260  
Date: 4/4/2015

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SBSSTC Ferozepur

Dr. N.K. Grover, TEQIP Nodal Officer Academics and Mr. Japinder Singh, TEQIP Nodal Officer Accounts had also attended the meeting as a special invitee.

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At the outset, Dr. T.S. Sidhu, Director-cum-Member Secretary welcomed the Hon'ble Chairman and other members to the 20<sup>th</sup> meeting of Board of Governors. Thereafter, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:

**Item No. 20.1 Confirmation of the proceedings of the 19th Meeting of the Board of Governors.**

**Decision:** The proceedings of the 19<sup>th</sup> meetings of BOG were confirmed.

**Item No. 20.2 To report action taken on the decisions of the 19th meeting of the Board of Governors.**

**Decision** The action taken report was noted. It was decided that letter should be written to Govt of Punjab to settle the issue raised by Hon'ble Chairman BOG in his letter dated 06.10.2014. Further it was decided that progress report for the construction of Sewerage Treatment Plant should be reported in the next meeting of Building & Works Committee.

**Item No. 20.3 Performance Auditor and Data Auditor report of TEQIP-II Project (Third Report)**

**Decision** Keeping in view the report of Performance Auditor, the Board has approved the following activities to be carried out in financial year 2015-16 depending on the availability of funds:

1. To build a spacious auditorium for around 2000 persons.
2. To set up modern sports facilities such as synthetic tennis courts, indoor sports hall, good gym, etc.
3. To provide flood lighting for all the grounds and around the track so that students can play in the grounds for longer hours.
4. To fit water purifiers and water coolers in all the hostels on rent basis through the service provider.
5. To improve the availability of Wi-Fi in the hostel and other areas,
6. To purchase more volumes and titles in the Library,
7. To fill-up the vacant faculty positions on regular basis at the institute level.
8. To make all lecture halls as smart room by fitting Audio-Visual Aids in every class room.

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9. To weed out of obsolete experiments and their replacements with new experiments that are commensurate with advances in technology, replacement of old equipments and setups with modern ones.
10. To strengthen the Finishing School activities for the students with greater focus on soft skills, communication skills, personality development , etc. and to enhance their employability.
11. To provide the facility of washing machines in boys hostel.

To carry out the above said activities, approximately Rs. 21.00 Crore is required.

**Item No 20.4 Regarding Conferences to be conducted under TEQIP-II in year 2015**

**Decision:** The item was approved as proposed. Further, it was decided that attendance of faculty should be taken by concerned HODs after every session in order to ensure the presence of at least 60-70% of the faculty.

**Item No. 20.5 Admission for Academic Session 2015-16**

**Decision:** The item was approved as proposed. This decision of BOG should be sent to Govt of Punjab for information.

**Item No. 20.6 Approval to fill the post of Registrar in the Institute.**

**Decision:** The Board has decided to fill the post of Registrar as per the grade pay and qualifications prescribed by UGC/AICTE. It was further decided that case of Mr. Inderpal Singh for appointing him as Registrar on a contract for a period of one year on a consolidated salary of Rs. 75,000/- per month should be sent to Govt of Punjab after taking legal opinion.

**Item No. 20.7 Recruitment of Teaching Faculty on Regular Basis**

**Decision:** It was decided to fill these posts at the earliest possible at the institute level as per the provisions of Institute bye-laws after getting the budget approved from the Finance Committee.

**Item No 20.8 Scheme of offering Golden Handshake to Non Teaching Employees**

**Decision:** The item was not approved. However, it was decided to send the name of those employees, who are not performing their duties satisfactory, to the office of DTE/IT on a single

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file through the office of Hon'ble Chairman BOG. To decide the name, Hon'ble Chairman BOG will either appoint a three member committee or will call a meeting of senior faculty in his office at Ludhiana.

**Item No.20.9 Approval to give refreshment to the NCC Cadets (Boys & Girls) of the institute.**

**Decision:** The item was approved as proposed.

**Item No.20.10 Approval for the creation of post of Faculty (Music)-cum-Coordinator (Extra Curricular Activities).**

**Decision:** It was decided that services of Mr. RK. Chopra (superannuated as Supdt Grade-II from SBSSTC) or any other professionals should be hired as and when required for different events on a consolidated amount which can be decided by the organizing committee of the respective events/function.

**Item No.20.11 Utilizing the services of existing supporting staff for teaching to students.**

**Decision** In order to save the resources of the institute, to optimally utilize the services of staff members as teachers who have requisite qualifications, to compensate for the excess faculty requirement in alternative semesters and to maintain teacher student ratio as per AICTE norms, the Board has decided to use the services of DPE and Librarian, and Maintenance Engineer as a faculty members in the departments of Applied Science and Humanities, and Civil Engineering, respectively to teach the students and their designations will be changed accordingly. Further, the Board has also decided to absorb Mr. Agyapal Singh as a faculty in the Department of Applied Science and Humanities as he is teaching to the students from last many years along with his routine duties as Assistant Registrar and the post so vacated by him will stands as abolished.

**Item No.20.12 Approval for utilization of Rs. 40000/- donated by State Bank of Patiala for Site to Site Integration required for implementation of online fee payment in TCSiON.**

**Decision:** The item was approved as proposed.

**Item No.20.13 Proposal for registration of the Institute as a society with Department of Income Tax, Govt of India.**

**Decision:** The item was approved as proposed. Since the institute is established by Govt of Punjab by acquiring 98.6 Acres of



land, its Income & Expenditure and Profit & Loss belong to Govt of Punjab, therefore, Institute does not fall under the preview of income tax.

**Item No.20.14 Approval/ratifications of activities to be conducted/already conducted under TEQIP-II Project.**

**Decision:** The item was approved/ratified as proposed except the case of Ms. Navneet Kaur, M.Tech Student.

**Item No.20.15 Ratification of transfer of Rs. 50,000 transferred from Institute funds to TEQIP- II Project.**

**Decision:** The item was ratified as proposed.

**Item No.20.16 Review of decision for delegation of Financial Powers to Head of Departments.**

**Decision:** As per TEQIP Project, the financial powers can be delegated to only HOD or equivalent. However, for effectively and efficiently running the departments, the Board has decided to delegate financial powers to HOD (ECE) and HOD (CSE) being senior faculty members up to Rs. 50,000/- instead of proposed Rs. 1.00 Lacs.

In case of HOD (Civil Engg), the proposed financial powers should be given either to any senior faculty members by appointing him as HOD (Civil) or to Associate Director (Engg. Wing).

**Item No.20.17 Regarding approval for transfer of Rs. 100.00 Lacs more from Institute funds to TEQIP- II Project.**

**Decision:** The item was approved as proposed. Further, Nodal Officer (Accounts) of TEQIP projects was directed to submit the details of expenditure of Rs. 1.00 Crore to Hon'ble Chairman BOG on a single file.

**Item No.20.18 Double your memory workshop for students under TEQIP-II Project--regarding.**

**Decision:** It was decided that expert lectures should be arranged on rates already approved by BOG for TEQIP Project.

**Item No.20.19 Ratification of extension of deputation period for six months –Sh. Harshwinder Singh, Steno**

**Decision:** The Board has decided to send his case to Govt of Punjab through DTE/IT on a single file.

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**Item No.20.20 Ratification of extension deputation period for three months and, in-between cancellation of deputation of Sh. Inderpal Singh, Registrar**

**Decision:** The item was ratified as proposed.

**Item No.20.21 Ratification of the proposal for the start of new M.Tech Programme in Electrical Engineering.**

**Decision:** The item was ratified as proposed.

**Item No.20.22 Regarding implementation of Reservation Policy for the recruitment of Teaching posts in the Institute.**

**Decision:** The item was deferred and shall be put up in next meeting of BOG as the office of DTE/IT is reconsidering the case of BCET Gurdaspur.

**Item No.20.23 Representation of employees association against proficiency test.**

**Decision:** The Board has decided to implement the earlier decision taken in the 19th meeting of BOG vide agenda item No. 19.9.

**Item No.20.24 Increase in salary of Helper-Health Club**

**Decision:** The Board has decided that this item should be put up in the next meeting of BOG along with details of work done by the person appointed on this post.

**Item No.20.25 Ratification of NOC given to Sh. Gaurav Kumar, Admin. Officer (Polywing) for deputation at Improvement Trust, Amritsar**

**Decision:** The item was ratified as proposed.

**Item No.20.26 Approval to give Pay Scale of Rs.75, 000/- plus Special Allowance of Rs.5000/- per Month to Campus Director**

**Decision:** It was decided to again put up this item on a single file to Govt of Punjab.

**Item No.20.27 Regarding increase in honorarium of Hostel Wardens.**

**Decision:** The Board has approved the following Honorarium to wardens and chief warden:

Warden Boys Hostel Rs. 1500/- per month





Warden Girls Hostel  
Chief Warden

Rs. 2000/- per month  
Rs. 2500/- per month

The board has further decided to put up an agenda item in the next meeting of BOG for charging 5% License fee and revised electricity charges from campus residents on the pattern of BCET, Gurdaspur.

**Item No.20.28 To approve the panel of Experts for filling the teaching posts.**

**Decision:** The item was approved as proposed.

**Item No.20.29 Issue of No Objection Certificate (NOC) for permanently absorption of services of Mr. Gurtej Singh, Asstt. Prof. (Civil Engg) at GZSPTU Campus, Bathinda.**

**Decision:** The agenda item was discussed thoroughly and, thereafter, the Board has decided to issue NOC to Mr. Gurtej Singh, Asstt. Prof. (Civil Engg) for absorption of his services at GZSPTU Campus, Bathinda keeping in view of his health problems.

**Item No.20.30 Approval to give study allowance to Mr. Sunny Behal, A.P (CSE)-regarding**

**Decision:** The item was not approved. Further, the Board has decided not to give study leave to any faculty member hence forthwith, keeping in view the shortage of faculty.

### **Supplementary Agenda**

The following items were taken up as supplementary agenda with the permission of Chairman and other members of BOG

**Item No.20.31(i) Student exchange programme with Dongguk University, South Korea**

**Decision:** The item was approved as proposed.

**Item No. 20.31(ii) Ratification of the approval given by the Hon'ble Chairman BOG on single file.**

**Decision:** The item was ratified as proposed.



**Item No. 20.31(iii) Best Teacher and Best Staff Award on the occasion of Independence day-regarding.**

**Decision:** The item was approved as proposed. Further it was decided to give an appreciation letter and a token money of Rs. 11,000/- as an award to each of them.

Further, to motivate the employees for bringing sponsored projects in the institute, it was decided to give the following awards to faculty who will bring sponsored projects individually from MHRD, AICTE, DST etc etc

<b>Project Amounts</b>	<b>Awards</b>
Above Rs. 50 Lacs	Rs. 11,000/-
Above Rs. 1.00 Crore	Rs. 21,000/-
Above Rs. 2.00 Crore	Rs. 51,000/-

**Item No. 20.31(iv) Proposal for increasing the fee charged from Students of School Wing-regarding**

**Decision:** Item was not approved.

**Item No. 20.31(v) Regarding availing Child Care Leave- Smt. Rajni Sharma, Senior Assistant.**

**Decision:** After thorough discussion, it was decided not to implement the notification of Child care leave of Punjab Govt in the Institute.

**Item No. 20.31(vi) Remuneration for taking extra teaching load in School Wing.**

**Decision:** It was decided not to recover the said amount from Mr. Amardeep Chopra, however, this case may not be treated as a precedent.

**Item No. 20.31(vii) Review of decision for delegation of financial powers to Officer Incharge Maintenance.**

**Decision:** The Board has decided to follow the pattern of BCET Gurdaspur wherein both Maintenance Section and Estate Officer are working under Dean (Planning and Development).





# SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS

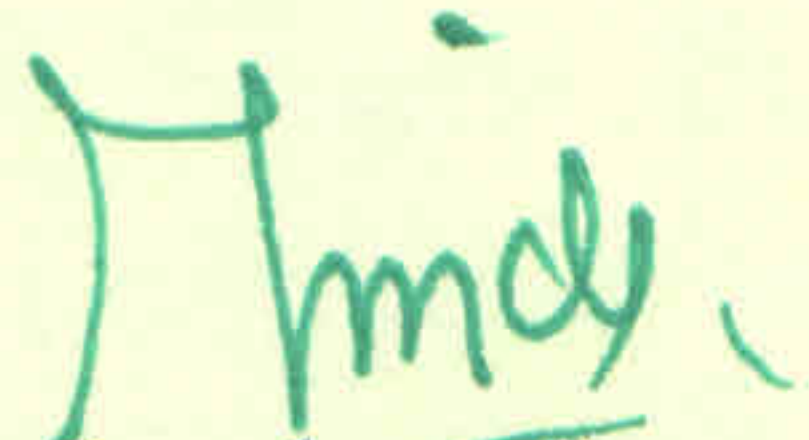
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Accordingly, the designation of Dean (Infrastructure planning and Resource Mobilization) is changed as Dean (Planning and Development) and Financial powers are delegated to Dean (Planning and Development).

The meeting ended with a vote of thanks to the Chair.

Dated: 31.03.2015

  
Director-cum-Member Secretary  
Board of Governors, Shaheed Bhagat Singh  
State Technical Campus, Ferozepur  
(Formerly SBSCET, Ferozepur)

~~Approved/Not Approved~~

 4/4/15

Hon'ble Chairman BOG,  
Shaheed Bhagat Singh State  
Technical Campus, Ferozepur