



(Subcomponent 1.1)

Technical Education **Quality Improvement Programme** (TEQIP) PHASE-II
Strengthening institutions to improve learning outcomes and employability of graduates

BOARD OF GOVERNORS

15th Meeting Agenda

Oct 04, 2013 (11.30AM)



Shaheed Bhagat Singh

State Technical Campus

Moga Road (NH-95), Ferozepur-152004 (PB)

(Established by Punjab Govt.)

VENUE: Committee Room, Department of
Technical Education and Indl. Training,
Punjab, Sector 36-A, Plot 1-A,
Chandigarh.

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CONSTITUTION OF BOARD OF GOVERNERS

SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS, FEROZEPUR

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Item No. 15.1

Confirmation of the proceedings of the 14th meeting of the Board of Governors.

The approved proceedings of the 14th Meeting of the Board of Governors held on 26-07-2013 were circulated to members of BOG for information and comments, if any, vide letter no. SBS/E-3/2440-49 dated 01-08-2013(**Annexure- I, Page no. 37 – 44**).

No comments have been received. The approved proceedings of 14th BOG meeting are placed before the BOG for confirmation please.

Item No.15.2 To report Action taken on the decisions of the 14th meeting of the Board of Governors.

Item No. 14.1 Confirmation of the proceedings of the 13th meeting of the Board of Governors.

Decision: The proceedings of the 13th Meeting of BOG were confirmed.
Action: No action is called for.

Item No. 14.2 To report Action taken on the decisions of the 13th meeting of the Board of Governors.

Decision: The action taken report of 13th BOG meeting was approved by the Board.
Action: No action is called for.

Item No. 14.3 Achievements of TEQIP-II Projects till date.

Decision: The Board (BOG) has appreciated the efforts made by Institute for the achievement of TEQIP-II Project. Further, the Board has approved all sub-items No. 14.3.1 to 14.3.7 of Agenda Item No. 14.3 as proposed except the clause No. (iii) and (vii) of sub-item No. 14.3.2. The Board has decided that faculty members, who want to attend or present papers in international conferences including those whose cases are put up in 14th BOG meeting, must give their request on prescribed performa of NPIU and they shall be allowed only if they meet the eligibility criteria of NPIU.
The Board had further decided that:

- (a) A committee consisting of three experts from industry, Head of Department and two faculty members of the concerned Department should be constituted to select the Projects proposed to be done by final year students.
- (b) Dr. Satvir Singh, on behalf of Nodal Officer Academics, has proposed some additional activities to be undertaken under TEQIP Project and, accordingly, the Board has taken the following decisions:
 - (i) Mr. Navtej Singh, A.P. CSE was allowed to attend Short Term Course from 29.7.2013 to 2.08.2013 at NITTTR Chandigarh.
 - (ii) Three faculty members namely Dr. Tejeet Singh, Mr. Manjinder Singh and Mr. Vivek Sood were allowed to attend FDP on “Industrial Automation” under Industry Institute Interaction Cell (IIC) from 29.07.2013 to 03.08.2013.
 - (iii) IIC of the Institute was allowed to organize STCs/FDPs in collaboration with NITTTR Chandigarh during 23-27 September, 2013 and Silicon Micro Systems in Sep/Oct 2013.
 - (iv) Each Department was allowed to organize one or more FDPs in current semester either in collaboration with NITTTR Chandigarh or by the Department at its own level.

Action: i) 51 students have been disbursed teaching assistantships amounting to Rs 2040000. Further following teaching assistantships are being disbursed in the month of September:

2011 Batch	1 month (June 2013)
2012 Batch	3 months (June to August 2013)
2013 Batch	1 month (August 2013)

- ii) Faculty members of various departments and senior administrative functionaries are undergoing training as per the approved plan. Deviations are being submitted for ratification.
- iii) The in house training of technical and administrative staff have been commenced. The staff will be getting training in three batches by rotation.
- iv) The seed grant expenditure norms have been finalized and are being submitted for the approval of BOG.
- v) In order to increase the pass rate of the students, remedial classes for third semester onwards have been started as per the approved plan.
- vi) In order to increase the transition rate of first year students of 2013 batch, diagnostic tests have been conducted on August 28-29 and September 1 2013. On the basis of the performance, academically weak students (securing less than 40% marks) have been identified and accordingly remedial classes have been commenced.
- vii) Two FDPs have been conducted with the collaboration of industry, one by CSE department and one by Electrical department.
- viii) Two FDPs have been conducted in collaboration with NITTTR, Chandigarh, one by Civil department and another by Mechanical department.

Item No. 14.4 Approval of revised Procurement plan under TEQIP-II

Decision: The item was approved as proposed. Further, the TEQIP Coordinator has proposed to procure any software related to Technology enabled learning in class room in order to decimate the knowledge to students efficient and effectively. The Board has also approved this proposal of TEQIP Coordinator.

Action: Decision implemented. However, the purchase of software related to Technology enabled learning in class room is in process.

Item No. 14.5 Issue of Purchase Order to L2 for Online UPS under TEQIP-II Project.

Decision: The item was approved as proposed.

Action: Order was placed to L2 supplier and UPS have been received in the Institute.

Item No. 14.6 Ratification of In-progress, Completed, Cancelled projects in PMSS under TEQIP-II Project.

Decision: The item was ratified except giving extended delivery period for desktop computers. The Board didn't agree to ratify the decision of the Institute authorities for giving extended delivery period of two months to the supplier instead of normal period of one month given in SBD for the delivery of Desktop computers.

Action: Decision implemented.

Item No. 14.7 Purchase of Desktop and Laptop computers, and LCD Multimedia Projectors under TEQIP-II Project.

Decision: Dr. Satvir Singh, Nodal Officer Procurement, has presented the agenda item and informed to the Board about inability of the supplier to execute the orders of LCD projectors and further informed that supplier has demanded extension in delivery period of Laptop for one month due to escalation in dollar prices.

Mr. Inderjeet Singh, CEO of Allied Technology Chandigarh and supplier of these items, has also been given the opportunity to present his case to the BOG. He has accepted that he could not supply the LCD projectors within stipulated time and has also expressed his inability to supply the same. Therefore, the Board has decided to cancel the order and forfeit the Performance Security of LCD Projectors.

Further, the supplier has demanded extension in delivery period of Laptop which expired on 18.07.2013. But the supplier could not convince the Board for the supply of Laptop even if the delivery period is extended as per his request. Therefore, the Board has decided not to give him further extension in delivery period of Laptop.

As the said supplier already could not honour the purchase orders of Laptop and LCD Projectors, therefore, the Board didn't agree to approve the decision of the Institute authorities for giving him extended delivery period of two months instead of normal period of one month given in SBD for the delivery of Desktop computers. However, if the Dell Company agrees to supply the Desktop Computers directly, then delivery period shall be extended. Otherwise, the Board has decided to place the orders to L2, L3 and so on in sequential orders for Desktop computers as per NCB procedures prescribed in SBD.

Action: The Dell Company has refused to supply the Desktop computers, therefore, the order placed to L1 was cancelled. Thereafter, order was placed to L2 supplier who has supplied the computers to Institute in time.

Item No. 14.8 Regarding approval of existing staff and sanctioning of one more post under TEQIP project.

Decision: The item was approved as proposed.

Action: As per decision of the board, one more project staff has been engaged through the service provider under TEQIP Project.

Item No. 14.9 To report the balance sheet of the campus for the Financial Year 2012-2013.

Decision: The item was noted and placed on record.

Action: No action is called for.

Item No. 14.10 Audit & Inspection Note for the period 2010-11 and old para for the year 1999 to 2010.

Decision: The reply of audit para was approved by the Board.

Action: No action is called for.

Item No. 14.11 Fee collection from newly admitted 1st Sem and 3rd Sem (LEET) students in Computer application and Management courses in two installments.

Decision: The Board has approved the proposal to give option to the students that either they can pay full fee at the time of admission or they can deposit the fee in two installments as proposed.

Action: Decision implemented.

Item No. 14.12 Revision of fee from newly admitted 1ST Sem and 3rd Sem (LEET) students in Diploma courses.

Decision: As the fee charged for diploma courses is more than the Govt. Polytechnic colleges of the State, therefore, the Board has permitted to reduce the fee as proposed under this item in order to fill the vacant seats of Diploma courses.

Action: Decision implemented.

Item No. 14.13 Fee collection from newly admitted 1st Sem and 3rd Sem (LEET) students in Diploma courses in two installments.

Decision: The Board has approved to collect the fee either full or in two installments as proposed.

Action: Decision implemented.

Item No. 14.14 Ratification of efforts of Faculty of Polytechnic Wing for motivating the students for admission in 3 years diploma courses.

Decision: The Board has appreciated the efforts made by the Institute for filling the vacant seats of Diploma courses and ratified the item as proposed.

Action: No action is called for.

Item No. 14.15 Verification of Character Antecedents w.r.t. Sh. Sarabjeet Singh, Assistant Professor (Contract Basis), CSE Dept.

Decision: The Board has permitted him to continue the services in the Institute and further decided that the decision of Hon'ble Supreme Court of India, as and when announced shall be put up in the Board's meeting for further action.

Action: As per decision of the board a letter is being sent to Police Station Sadar, Ropar with a copy to Sh. Sarabjeet Singh AP for intimating this office as and when the decision of Hon'ble Supreme Court is received in this case.

Item No. 14.16 Ratification of staff who went on deputation to other Institutes.

Decision: The Board has ratified the orders of Punjab Govt vide which Mrs. Geeta Arora was sent on deputation to MIMIT Malout.

Action: No action is called for.

Item No. 14.17 Ratification of regularization of services of Contractual staff.

Decision: The Board has ratified the orders of Punjab Govt. vide which the services of Mr. Vishal Sharma, Assistant Professor ECE, were regularized

Action: No action is called for.

Item No. 14.18 Promotion to the post of Sr. Asstt.- Sh. Pankaj Singla, Jr. Asstt.

Decision: The Board has approved the item as proposed.

Action: Decision implemented vide Institute letter no. 2563-67, Dated 05.08.13.

Item No. 14.19 Ratification of the approval given by the Chairman, BOG on a single file.

Decision: The Board has ratified the item as proposed.

Action: No action is called for.

Item No. 14.20 Progress of under construction/proposed buildings in the Institute.

Decision: The Board has approved the item as proposed.

Action: Ground floor of Girl hostel has been handed over and 2nd floor is near completion.

Item No. 14.21 Permission to recruit Training & Placement Officer (TPO).

Decision: The Board has decided to fill the post of Training and Placement Officer at the Institute level in the pay scale of Associate Professor against the sanctioned post of Training and Placement Officer (scale of Professor) with the following qualification and experience:

“B.E./B.Tech and MBA from reputed Institute with 10 years experience in industry/relevant field”

Action: The process of filling the post of Training and Placement officer (TPO) at the Institute level will be initiated soon.

Item No. 14.22 Providing benefit of unrevised pay scale Rs. 5800-9200 w.e.f. 08-07-2003 and revised pay band of Rs10300-34800+3800 GP w.e.f. 01-01-2006 – Smt. Indu Bala, Assistant Librarian.

Decision: It was decided to put up this item in Finance Committee before considering in BOG.

Action: The item will be put up in the next meeting of Finance Committee of the Institute.

Item No. 14.23 Providing benefit of revised pay band of Rs.15600-39100+5400 GP from the date of promotion i.e. 05-12-2008 – Sh. Parminder Pal Singh, Foreman Instructor.

Decision: It was decided to put up this item in Finance Committee before considering in BOG.

Action: The item will be put up in the next meeting of Finance Committee of the Institute.

Item No. 14.24 To absorb services permanently in the Institute – Sh. Pardeep Singh, Senior Technician

Decision: As per the direction of Punjab Govt received vide Memo No 2/153/10-2TE2/3565 dated 29/08/2012, the case was put up in BOG and the BOG has approved the item as proposed.

Action: Decision implemented vide institute letter no.2568-74 dated 05.08.13.

Item No. 14.25 Regarding recruitment of Teaching/Non-teaching Staff.

Decision: The Board has considered the DTE/IT Memo No. 2183-2187/S-2/ECC/2012 dated 25/9/2012 & No. 862/S-2/ECC/2013 dated 29.05.2013 and decided to fill the teaching and non-teaching posts at the Institute level as per the provisions of Institute Bye-Laws. Further, the Board has decided to recruit more teaching faculty in Electrical Engineering, Civil Engineering and other Engineering Departments to meet the requirement of NPIU.

Action: The recruitment of Teaching/Non-teaching staff will be done as per requirement of the Institute in due course.

Item No. 14.26 Providing designation of Associate Professor & Pay band of Rs. 37400-67000+AGP 9000 to Smt. Balpreet Kaur, Assistant Professor (Chemical Engg.) under CAS.

Decision: Keeping in view the DTE/IT memo No. 781/S-5/ECC/2013 dated 17/05/2013, the Board has approved the item as proposed.

Action: Decision implemented vide institute letter no.2615-17 dated 06-08-13.

Item No. 14.27(i) Regarding submission of bills against advance payment to PWD Ferozepur for the construction of Lecture/Tutorial Halls and New Girls Hostel.

Decision: The Board has deliberated upon the issue in detail and decided that PWD is a Govt agency and it does the work on deposit basis. Therefore, the Institute shall take only Utilization Certificate/Partial Utilization Certificate from PWD instead of Bills. Otherwise also, the Institute is supposed to deposit the whole money with PWD before execution of work. Further, the Board has approved the payments given to PWD (B&R), PWD (Electrical) and PWD (Sanitation) so far and noted the progress of work.

Action: Decision implemented.

Item No. 14.27(ii) Implementation of ERP Solution at grass-root level.

Decision: The Board has decided to impart one more training-cum-practice training to the employees from 5 PM to 7 PM during working days and from 9 AM to 5 PM on Saturday for one week. Thereafter, if any employee is found not using the ERP solution, then disciplinary action shall be initiated against him/her and proportion of payment as being given to TCS per month shall be recovered from the salary of concerned employee. Further, adverse remarks must also be recorded in the ACR of concerned employee. It was also decided to initiate the process for taking bio-metric attendance of employees through ERP solution.

Action: As per decision of the board, one-week training-cum- practice session was organized for the staff and the same has been successfully completed.

Item No. 14.27(iii) To incur expenditure for the beautification of the shopping complex out of rent collected from the shops.

Decision: The Board has deliberated upon the issue and decided that revenue generated from the shopping complex should be spent on the beautification/upliftment of shopping complex and its surrounding areas. The Board has further decided that in the first phase the front areas of shopping complex shall be covered with superior quality interlocking tiles.

Action: The areas in front of shopping complex will be covered with inter locking tiles shortly.

Item No. 14.27(iv) To engage sweepers and gardeners (Mali) for newly constructed Blocks and Parks.

Decision: The Board has decided to sanction 6 additional posts (3 sweepers and 3 gardeners) as proposed in this item. The board has further decided to hire these posts through service provider. It was further decided to procure the housekeeping, horticulture and Watch & Ward services through Registered and experienced service providers on carpet areas basis.

Action: Decision implemented.

Item No. 14.27(v) To remove the anomalies in the pay scales of certain categories of employees.

Decision: The Board has considered the recommendations of the Committee and approved the following:

The employees who were getting pay scales either at par or more before November 2011 shall be allowed to draw the pay scales and grade pay at par with the employees whose pay scales or grade pay have been upgraded/revised by Punjab Govt in Nov 2011 i.e. the pay scales of all employees before revision/upgradation in Nov 2011 shall be made at least equal after revision/upgradation by Punjab Govt in Nov 2011.

These pay scales and grade pay shall be allowed to be given from the date of approval by the BOG.

Before giving the benefit of these upgraded pay scales/grade pay, an undertaking shall be taken from all these employees that they will not claim these benefits from retrospective effect. In case the upgraded pay scales/grade pay has been withdrawn by the Govt. of Punjab, then said decision will be applicable on these employees also.

Action: Decision could not be implemented due to some problem in implementation. The matter will be again referred back to the committee for clear recommendations regarding representation of employees.

At the end, one hon'ble member of BOG Dr. Ravi Kumar, Principal, BCET Gurdaspur has pointed out that as per Punjab Civil Service Rules it is not permissible to recover penal rent from Dr. Krishan Saluja during the period of his overstay as his wife, who is working in the Institute, was also staying with him. Therefore, based on this statement of Dr. Ravi Kumar, the decision taken in 13th meeting of BOG to recover penal rent from Dr. Krishan Saluja stands withdrawn. The matter regarding giving annual increment to Dr. Krishan Saluja during the period of his lien with the Institute, if it is permissible as per civil services rules, shall be given to Dr. Krishan Saluja.

Action: The decision of BOG has been conveyed Dr. Krishan Kumar Saluja vide letter no.2738 dated: 16-8-013. Further, regarding giving annual increment to Dr. Krishan Kumar Saluja during the period of his lien with the Institute, an agenda item mentioning all details is being put up separately in this meeting.

Action taken report is put up before BOG for consideration and approval please.

Item no. 15.3: Approval/ratification of Academic activities under TEQIP-II

Item no.15.3.1 Visit of Performance Auditor and Data Auditor

The performance auditor for our institute Dr Parimal Jyoti Roychowdury and data auditor Dr Nirmal Singh have conducted the performance audit and data audit with a satisfactory report. This is the second visit of Performance auditor and data auditor. The report is attached at **Annexure-II, Page no. 45.**

The report of Performance auditor and data auditor is put up before BOG for ratification please.

Item no.15.3.2 Activities conducted by III Cell

One of the most important objectives of the TEQIP-II is to enhance the interaction with the industry. Industry Institute Interaction Cell (IIC) of the institute has conducted various activities as per the guidelines of the 14th meeting of the BOG. The activities are mentioned at **Annexure –II, Page no. 46.**

Further, keeping in view of classes schedule, Mechanical Engineering Department could not conduct one IIC course on “EDC Technology, Pune” However, they have planned to conduct one IIC course on “Role of Industrial Engineering and Design in presence scenario” during 16-20 Sep 2013. This deptt has also organized one industrial visit at Hero Cycles Ltd Ludhiana on 27 Aug. 2013.

Further III cell has planned to conduct the additional activities as given in **Annexure-II, Page no. 47.**

The various activities already conducted as per **Annexure-II, Page no. 48** and IIC course and industrial visit organized by Mech. Engg. Deptt. are put up for ratification; and the other activities proposed to be conducted as per **Annexure-II, Page no. 47** are put up for approval please.

Item no.15.3.3 Activities conducted under FDP

Different departments have organized various Faculty Development Programmes (FDP) either by in-house faculty or with collaboration with NITTTR, Chandigarh under TEQIP-II as mentioned in **Annexure-II, Page no. 49.**

Apart from in-house FDPs, proposals have been sent to IIM Kozikode for conducting two FDPs one at IIM Kozikode for senior faculty members and one at SBSSTC Ferozepur for rest of the faculty members by the faculty of IIM Kozikode. Moreover, some departments have given proposals for organizing more FDP in their departments. The complete list of FDP to be organized by different departments is placed at **Annexure-II, Page no. 50-52.**

The in-house faculty has also participated in various FDPs/seminar/training programmes being organized by other institutes/organizations all over the country as per the approval given in 14th meeting of BOG. However, due to unavoidable circumstances some

faculty members could not attend the FDP as per schedule approved in 14th meeting of BOG and attended the FDP as per their convenience.

The following proposals are put up before BOG for approval/ratification please.

- (i) The FDP already organized by the faculty of SBSSTC and NITTTR as per (**Annexure-II, Page no. 49**) are put up before BOG for ratification
- (ii) FDP to be organized by different departments as per **Annexure-II, Page no. 50-52** are put up for approval please.
- (iii) The list of faculty, who have attended the FDP till date after 14th meeting of BOG (**Annexure-II, Page no. 53-54**) is put up for ratification
- (iv) The list of faculty, who will attend FDP in future (**Annexure-II, Page no. 55-59**) is put up for approval.

The above said agenda is put up for approval/ratification please.

Item no.15.3.4 Participation in International conference by Faculty

Following faculty members want to participate in international conference

- i) Dr Tejeet Singh
- ii) Dr Kiranjeet Kaur
- iii) Mr Amit Grover

The case of above said faculty members were also put up in the 14th meeting of BOG but their cases were not approved as they didn't submit their case on the prescribed performa. They were advised to submit application in the prescribed format.

Now they have submitted the same in the prescribed format (**Annexure-II, Page no. 60-101**). The committee constituted at the Institute level has evaluated their case as per the guidelines of NPIU and they found to be eligible for participation in International conference.

It is proposed that the TA/DA and conference registration fee to above said faculty members may be allowed to reimburse them for participation in international conference.

Submitted for approval please

Item no.15.3.5 Regarding seed grant expenditure norms

As approved in the 14th meeting of BOG, seed grant is to be given to faculty for research. However, as per guidelines of the NPIU, the amount is to be spent according to the norms to be decided at institute level. Therefore a committee was constituted to frame the norms for expenditure of seed grant. The norms finalized by committee are attached at (**Annexure-II, Page no. 102-104**).

Submitted for approval please

Item no.15.3.6 Ratification of Vision and Mission of the Institute

The institute has submitted the NBA report for accreditation in all five eligible disciplines with the following vision and mission:

Vision:

To be identified as preferred destination for professional studies responsive to industrial and societal needs of the country.

Mission :

1. Development of technically competent manpower with requisite analytical, theoretical and managerial skill and practical exposure
2. All round development of students, staff and faculty by providing conducive environment and infrastructure for learning, skill development and research.
3. Imbibing versatility, adaptability and yearning for excellence amongst students with highest ethical values as their inner strength.

The vision and Mission of the Institute are put up before the BOG for ratification please.

Item no.15.3.7 Fixing of hospitality expenses and honorarium to speakers, course coordinators and TEQIP-II project officials

(1) In a meeting held on 30-08-2013, all HODs have proposed the rates of hospitality as well as honorarium to guest speakers as per below (**Annexure-II, Page no. 105**).

Honorarium for one day workshop/Seminar : Rs. 5000/-
Honorarium for full one day discourse in FDP : Rs. 5000/-
Honorarium for one session (two hours) : Rs. 2000/-
Hospitality Expenditure (Max):Rs. 150 per participant per day
Hospitality Expenditure for guest speaker (Max):Rs. 3000 without night stay and Rs. 5000/- with night stay.

(2) In a meeting held at DTE Chandigarh on 20-08-2013, NPIU has given approval for imparting honorarium to TEQIP-II project officials of participating institutions (**Annexure-II, Page no. 106**).. The participating institutions of the Punjab have unanimously decided to impart honorarium to TEQIP-II project officials as per below (**Annexure-II, Page no. 107**).

Director/Head of Institute	:Rs. 12000/- per Month
TEQIP-II Coordinator	: Rs. 10000/- per Month
TEQIP-II Nodal Officer/officials	:Rs.8000/-per month
Non-Teaching staff for TEQIP-II	: Up to Rs. 4000/- per month per person

Sub items No. 15.3.1 to 15.3.7 of Agenda Item 15.3 are put up before BOG for consideration and approval/ratification please.

Item no. 15.4

Ratification of creation of one post of Data Entry Operator under TEQIP-II and hiring thereafter through service provider for SPFU and creation of one more post of data entry operator for Chairman BOG under TEQIP-II

An email dated 17.05.2013 has been received from SPFU vide which they have directed the institute to provide them one data entry operator for the smooth working of SPFU Chandigarh (**Annexure-III, Page no. 108-109**). Subsequently, they have reminded many times telephonically to send the data entry operator at the earliest.

Accordingly, a meeting of TEQIP team was held and they have recommended to hire the person for deputing to the office of SPFU with qualification as approved in 14th meeting of BOG or a Graduate with 01 year diploma in Computer Applications (**Annexure-III, Page no. 110**). Thereafter, Institute has decided to hire the data entry operator through service provider and put up the post so created for ratification in BOG meeting. Accordingly, institute has sent the letter to service provider to hire the data entry operator for deputing in the office of SPFU Chandigarh.

Further, Hon'ble Chairman BOG has also demanded one clerk for working in his office at Ludhiana for the work related to TEQIP-II project.

Accordingly the matter is put up before BOG

(1) to ratify the one post of Data Entry Operator which has already been created at Institute level under TEQIP-II for working in the office of SPFU Chandigarh.

(2) to approve the creation of one more post of clerk for working in the office of Chairman BOG at Ludhiana for the work related to TEQIP-II project.

Submitted to BOG for approval please.

Item no.15.5 Revised Procurement Plan under TEQIP-II

Item no.15.5.1 Ratification of Package Name

Civil Engineering Department of the Institute had proposed to purchase software namely “STAAD-PRO” for the students and faculty under TEQIP-II Procurement. However, in the procurement plan approved in the 14th Meeting of BOG, the name of the said software was typed as “STATPRO” instead of “STAAD-PRO” due to topographical error. As per the request of Civil Engineering Department, purchase process was initiated for procurement of “STAAD-PRO” software.

The matter is hereby presented in the BOG Meeting for ratification.

Item no.15.5.2 Approval for alterations in PMSS Package

In the 14th BOG Meeting following items were approved for purchase under TEQIP-II. However, due to unavoidable reasons some packages could not be procured and, therefore, some changes have to be incorporated in the package to procure these through PMSS. Accordingly, these packages are put up for their cancellation and reconsideration in PMSS after revision as per detail given below:

S. No.	Old Package Name	New Package Name	Qty	Cost	Department	Reasons
1.	Furniture: Ergonomic Bed	Thermal Massage Bed	1	1,25,000	Dispensary	Wrongly Named
2.	Furniture: Ergonomic Chair	Thermal Massage Chair	1	50,000	Dispensary	Wrongly Named
3.	Furniture: Wheel Chairs	DROPPED	2	40,000	Dispensary	Funds to be shifted to Journals Package
4.	Photo Laser Type Digital Tachometer	DROPPED	1	36,000	EED	
5.	IP Cameras	IP Cameras with Memory	60	5,88,000	Common (All Labs)	1 set of 60 IP Cameras & with 10TB Storage
6.	Apple Laptops	Apple Laptops	3	3,30,000	Admin	Method: Direct Contracting to Shopping

Further, in the 14th BOG Meeting, an item named Apple Laptops was approved to be procured under Direct Contracting through PMSS. However, as per company policy of Apple India any Apple product can be purchased from the open market even it is proprietary product. Therefore, it is proposed to approve the change of procedure from Direct Contracting to Shopping.

The above said agenda item is put up before the BOG for approval please.

Item no.15.5.3 Status of Procurement approved in the previous BOG Meetings

The procurement status of the various packages/items as per procurement plan approved in the 14th meeting of BOG, which has been submitted to SPFU also, is placed at (**Annexure-IV, Page no. 111-115**).

Brief Summary is given below:

S. No.	Procurement Status	No. of Packages	Amount
1.	Completed Project	59	1,43,60,465
2.	Orders Placed/Receiving Goods and Payment Status	68	3,06,07,282
3.	Quotation Evaluation Stage	06	5,445,000

The sub item No. 15.5.1 of Agenda No. 15.5 is put up before BOG for ratification and Sub Items No. 15.2 and 15.3 of Agenda Item 15.5 are put up for consideration and approval please.

Item no.15.6 Counting of past service for pensionary benefits- Dr. AK Tyagi, Professor, Dr. VS Bhullar, DPE and Sh. Tej Pal Verma, Librarian.

a) Dr. A. K. Tyagi, Professor of Applied Science Department has requested that at the time of his appointment in this Institute, he was working as Lecturer at GNDU, Amritsar and he has applied for the post of Assistant Professor at BCET, Gurdaspur through proper channel. Since a common interview was conducted at Punjab Bhawan, New Delhi for the post of Assistant Professor at BCET, Gurdaspur and SBSSTC, Ferozepur he was selected by the committee for this Institute. He has requested to consider his past service for pensionary and other service benefits at this Institute **(Annexure-V, Page no. 116).**

As per record Dr. A. K. Tyagi has joined as Assistant Professor (now re-designated as Associate Professor) in this Institute on 10-07-1995. Since he has applied for the post advertised for BCET, Gurdaspur, his application through proper channel is not available in the record. Considering this view and as per Institute bye-law rule 8.3.13 and 8.3.14 his earlier request dated 12-5-2011 on the same subject was rejected by the Institute vide letter no.1422 dated 31-5-2011.

b) Dr. Varinder Singh Bhullar, Director Physical Education and Mr. Tej Pal Librarian have requested that earlier both of them were working at SLIET Longowal as Physical Instructor and Assistant Librarian respectively. Dr. V.S. Bhullar has joined this Institute as Director Physical Education on 25-07-1997 and Sh. Tej pal has joined as Librarian on 21-03-1997. Both have applied through proper channel in this Institute and requested to consider their past service for pensionary benefits at this Institute **(Annexure-V, Page no. 117-118).**

It is worth mentioning here that their case for counting previous service was sent to DTE/IT, Punjab but it was rejected on the ground that they have not applied for counting their previous service within 4 months from the date of joining this Institute.

The operative part of Institute Bye-Law in this respect is reproduced as under:-

“An existing employee who has come over/joined the college service after rendering service in the Central /State Government/ autonomous body (provided the intervening period between leaving the service in the previous employment and joining the College service does not exceed 30 days) can get his past service counted towards pension if he refunds the terminal retirement benefits such as pension gratuity etc. received if any by him from such Government / autonomous body for the service rendered there to this college along with interest thereon as per rate of CPF prevalent in the College from time to time from the date of receipt of these benefits till the date of deposits with the college.

In addition to this the concerned employee shall have to give an application for the purpose of getting his past service counted towards pension within four months from the date of approval of rules.”

Dr. A. K. Tyagi has worked at GNDU, Amritsar from June 1991 to May 1995. Dr. V.S. Bhullar has worked at SLIET Longowal from 17-03-93 to 24-07-1997 and Sh. Tejpal has worked at SLIET Longowal from 04-01-1991 to 20-03-1997. All of them have requested that in case their previous service is considered at SBSSTC, Ferozepur they will deposit the GPF amount (along with interest) received from the respective Institute.

The matter is placed before the BOG for consideration and appropriate decision regarding counting their previous service at SBSSTC, Ferozepur for pensionery and other service benefits.

Item No.15.7 Offer of appointment for the post of Workshop Attendant on purely temporary basis for a period of six months - Sh. Raj Kumar S/o Sh. Patti Lal.

In compliance to the directions of Punjab Govt. vide memo No.2/63/2006-2TE2/3482 dated 23-08-2012, orders of Hon'ble Chairman Board of Governors vide file no.27 dated 16-11-2012 which was subsequently approved by the BOG vide agenda item no.10.11 and as per Institute bye-laws rule 2.11, Mr. Raj Kumar S/o Sh.Patti Lal of V & PO Ghall Khurd, Distt. Ferozepur was offered the post of Workshop Attendant on purely temporary basis on contract for a period of six months from 03-12-2012 to 31-05-2012 in the pay scale of Rs. 4900-10680+GP1400. But he did not join the said post and is demanding to regularize his adhoc services as Clerk.

He had represented his case before Hon'ble Punjab State Schedule Caste Commission and the institute has submitted an affidavit to the Hon'ble Punjab State Schedule Caste Commission with complete details of the case. The affidavit submitted to the Hon'ble PSSC is attached at **Annexure-VI, Page no. 119-129.**

. As per orders of Hon'ble Punjab State Schedule Caste Commission vide letter No. S(S)1049/12/PRSCC/2013/5477 dated 24-07-2013(**Annexure-VI, Page no. 130**), he was again offered the post of Workshop Attendant on purely temporary basis in the pay scale of Rs. 4900-10680+GP1400 for a period of six months vide this Institute Office Order No.2776 dated 19-08-2013 (**Annexure-VI, Page no. 131**). In this offer, it was mentioned that if he does not join the said post by 31-08-2013, this offer will automatically stands cancelled. Copy of his appointment letter was sent to Hon'ble Punjab State Schedule Caste Commission and Punjab Govt. But till date he did not join on the above said post.

Offer of appointment letter for the post of Workshop Attendant on purely temporary basis to Sh.Raj Kumar S/o Sh.Patti Lal is submitted before the BOG for ratification and appropriate decision please.

Item no. 15.8

Medical Reimbursement to Dr. Lalit Sharma, Associate Professor- Applied Sciences Deptt.

Dr. Lalit Sharma, Associate Professor- Applied Sciences department has requested vide letter dated 21-05-2009 for Reimbursement of Medical expenses amounting Rs. 96204/- (Ninety six thousand two hundred four only) incurred on his mother's treatment at Medical Care Hospital, Amritsar from 04-02-2009 to 06-02-2009 (**Annexure-VII, Page no. 132**).

Since his mother was residing at Amritsar and Dr. Lalit Sharma was residing in the Campus, this Institute sought guidance in this case from the office of Director, Technical Edu. & Indl. Trg., Punjab, Chandigarh vide letter no. 65142 dated 09-09-2009.

The office of the Director, Tehc. Edu. & Indl. Trg., Punjab, Chandigarh vide memo no.3724/E-2/ECC/2009 dated 10-12-2009 sent a copy of Govt. letter no. 5698-6HBI-53/45879 dated 02-07-1953 and letter no. 5698-6HBI-53/16595 dated 10-05-1955 to this institute in this regard (**Annexure-VII, Page no. 133-135**).

The operative part of the above Govt. letter is reproduced:

“Reimbursement of medical expenses in connection with the treatment of a member of a Govt. employee's family will be permissible only in respect of treatment at the hospital at either of two places viz duty station for the time being of the Govt. employee or at the station where for the time being he is spending his leave.”

Since the claimant was not on leave for the whole period of the treatment of his dependent mother his request for medical reimbursement was not exceeded to. On the basis of above instruction, this office returned his reimbursement bill with the comment that as per DTE/IT, Punjab letter dated 10-12-2009 his medical reimbursement bill cannot be forwarded to Civil Surgeon, Ferozepur. Subsequently Dr. Lalit Sharma requested on dated 09-04-2010 that his case of reimbursement may be referred to the Finance department through the Administrative department.

Acting upon his request his complete case vide letter no. 846-47 dated 30-04-2010 was sent to Secretary, Finance department, Punjab. Finance department vide letter dated 28-05-2010 forwarded this case to Principal Secretary, Health and Family welfare department, Punjab with an endorsement to this institute (**Annexure-VII, Page no. 136**).

The Institute issued reminders vide letter dated 09-09-2011 and letter dated 21-01-2013 to Finance department and Family welfare department. But till date no response has been received from the concerned department.

In the light of above, his case of medical reimbursement amounting Rs.96,204/- (Ninety Six thousand two hundred four) incurred on his mother's treatment at Medical Care Hospital, Amritsar is submitted for consideration and appropriate decision of the BOG.

Item no.15.9**Granting of annual increment during period of lien and protection of salary – Dr. Krishan Kumar Associate Professor (CSE).**

Dr. Krishan Kumar, Associate Professor (CSE) has applied through proper channel for the post of Associate Professor at Punjab Technical University, Jalandhar. Subsequently, on his selection he joined PTU, Jalandhar, while keeping lien for one year on the post of Assistant Professor (CSE) at SBSSTC, Ferozepur.

Dr. Krishan Kumar worked at PTU, Jalandhar from 03.01.2012 to 26.12.2012 A.N. His wife Dr. Monika Sachdeva, who is also working as Associate Professor (CSE) at this Institute was selected for the post of Assistant Professor at PTU, Jalandhar on deputation basis. Her case was discussed in detail in the 9th Meeting of Board of Governors of this Campus held on 22.09.2012 and the Board has decided not to send her on deputation due to shortage of faculty in the department of Computer Science and Engineering. Further, the Board has also decided that if at all her husband (Dr. Krishan Kumar) wants to join back, his request can be considered upon receiving on equivalent or higher post as the rules permit.

Before joining back Dr. Krishan Kumar requested vide dated 02-12-2012 for promotion to the post of Professor. Since the cases of promotion of faculty under CAS were jointly dealt by DTE/IT, Punjab, his case was sent to the office of DTE/IT, Punjab vide Institute letter dated 07-12-2012. Now he has requested to grant him increment during the period of lien and since he was drawing more pay at PTU, Jalandhar his salary may also be protected (**Annexure-VIII, Page no. 137-140**).

The Institute bye-law is silent as far as lien and grant of increment during the period of lien is concerned. In case of grant of increment, the operative part of PCSR Vol. –I, Part – I, Rule 4.7 is reproduced as under:

“For computing one year’s service for the purpose of grant of increment only that part is to be counted when an employee is treated on duty.”

It is worth mentioning here that Dr. Krishan Kumar, during the period of lien has worked with PTU, Jalandhar and he was on without pay leave from SBSSTC, Ferozepur.

The complete case is submitted for consideration and appropriate decision of the BOG.

Item no.15.10 Re-organization of various posts of Central Workshop.

Staff members of central workshop have requested that they are working on the same posts since 16-18 years and they do not have promotional avenues. All other categories of staff working in the Institute are having promotion channels and only workshop staff remained deprived from the said benefit. They have requested to re-organize the available posts of central workshop so that more promotional possibilities can be created to boost morale of workshop staff. **(Annexure-IX, Page no. 141).**

The existing sanctioned post structure of workshop is given below:

Workshop Superintendent -	01
Foreman Instructor/ Lecturer W/s Practice -	04
Workshop Instructor -	09
Technicians (W/s) -	09
W/s Attendants-	10

After re-organization (as per the request of workshop staff) the proposed structure of posts will be as below:

Workshop Superintendent-	01	Technicians (W/s) -	07
Foreman Instructor-	07	Lecturer W/s Practice-	01
Workshop Instructor-	09	W/s Attendant-	01

Further, the financial implication of this proposal will be as under:

Existing post structure-	Rs.9,22,910/- per month
Proposed post structure-	Rs.9,18,822/- per month

The detail of same is placed at **Annexure-IX, Page no. 142-143.**

Submitted before the BOG for consideration and approval of the Re-organization of various posts of Central Workshop as submitted above and allow 100% promotion on these posts.

Item no.15.11 Regarding promotion from previous date while giving the benefit of reservation to the post of Lab Superintendent – Sh. Gurmit Singh, Lab Superintendent.

Sh. Gurmit Singh, Lab Superintendent has requested vide letter dated 08-07-2011 to promote him to the post of Lab Superintendent as per Institute bye laws rule 4.3 while giving the benefit of reservation from previous date (**Annexure-X, Page no. 144-147**).

Rule 4.3 of Institute bye laws is reproduced as under:

“The posts in the pay scale with initial pay of Rs. 2200/- (unrevised) and above shall be filled up by direct appointment and promotion in the ratio of 3:1.”

In this Institute 11 posts of Technical Assistant (re-designated as Senior Technician) stand sanctioned. On the request of all Senior Technician including Sh. Gurmit Singh an agenda item was put up in the 11th meeting of Finance Committee vide agenda item No.11.19 to re-organize technical posts in which it was proposed to reduce the technical post from 22 to 19 and distribute these 19 post into 8 Lab Superintendent and 11 Technical Assistants. Copy of Agenda is attached at **Annexure-X, Page no. 148-149**.

The item was approved in the 12th meeting of Finance Committee vide agenda item No.12.10 with the condition that cardinal principle of Bye laws i.e. 3:1 for direct recruitment to promotion shall remain applicable to Lab Superintendents as 100% promotion pertains to amendment of Bye laws and therefore the appropriate decision in respect of 100% promotion can only be taken at the BOG level.

Since as per bye-law 4.3 only 02 posts of Lab Supdt. were to be filled by promotion, Sh. Gurmeet Singh placed at Sr. no. 3 and Sh. Naresh Kumar placed at Sr. no. 2 of the seniority list of Senior Technicians have given their representation regarding their seniority which was sent to PSTE/IT, Punjab for guidance in this matter.

In the mean time all Senior Technicians including Sh. Gurmit Singh again represented for 100% internal promotion to the post of Lab Superintendent. An agenda item no.8.14 was put up in the 8th meeting of BOG, wherein it was proposed to promote all senior technicians who have complete 08 years of regular service in this institute. The item was approved and accordingly all Senior Technicians including Sh. Gurmeet Singh were placed as Lab Superintendent in the pay scale of Rs. 7880-13500 un- revised.

As per approval of Punjab Government vide memo No.02/24/2008-2TE2/1219 dated 05-04-2011, the final seniority list of Senior Technicians was issued vide order No.1303-15 dated 26-05-2011. In this seniority list Sh. Kulbir Singh (SC) is placed at S.No.1 and Sh. Gurmit Singh (SC) is placed at S.No.3 and Mr. Naresh Kumar (Gen.) is placed at S.No.2.

Sh. Gurmit Singh has requested that he belongs to SC category and as per previous policy i.e. as bye-law 4.3 and roster seniority he may be given promotion from the due date. Further, he has claimed that Mr. Kulbir Singh, who also belong to SC category was to be promoted to the post of Lab Supdt. on the basis of seniority being the senior most Senior Technician. Thereafter as he belongs to SC category it was his right to be promoted at serial no. 2. Therefore he claimed that he should be promoted to the post of Lab Supdt. from the retrospective date.

The complete case was sent to DTE/IT, Punjab vide this institute letter dated 02-05-2012 for further guidance. The office of DTE/IT, Punjab vide letter memo no. 3062/ S-2/ECC/2012 dated 06-12-2012 issued guidelines to take decision at Institute level as per rules/bye laws. Copy of DTE letter is attached at **Annexure-X, Page no. 150.**

In the light of above, complete case is put up before BOG for consideration and appropriate decision please.

Item no.:15.12 Writing-off non working Computers and other Electronic items.

Different Departments have given their request to write-off non working/obsolete computers as per details given below:

Deptt	Item	Quantity	Purchase cost	Purchase year	Total Rs.
Computer Centre	Computer Systems	55 computers +HDD, speaker, Printers, pen drives, UPS etc	2813573	1996-2004	28,13,573/-
Computer Sc. & Engg.	Computer Systems	29 computer set+35 Monitors only	2887400 of computers. Monitors have been replaced with new TFTs. Approx purchase cost of monitors Rs.10000	Computer systems 2001 Monitors in 2007	28,87,400/- 3,50,000/-
Electronics & Comm. Engg.	Computer Systems and Electronics Kits	04 computers + Exp. kits	330784	1997 to 2006	3,30,784/-
Total					63,81,757/-

Copies of their requests are attached at **Annexure-XI, Page no. 151-159.**

The purchase cost of these items is above Rs. 5 lac and therefore approval is required from BOG as per the college purchase rules. (**Annexure-XI, Page no. 160**).

As per the Notification received from the DTE/IT Punjab, Chandigarh vide Memo No. 9/11/06-5TE2/560 dated. Chandigarh 29-2-2008 above said items may be written-off based on the lifetime of the equipments.

However disposal off these items from the Central Store could be done through vendors shortlisted by the Deptt of Information & Technology Punjab. Copy of the above said memo is attached at **Annexure-XI, Page no. 161.**

As per our past experience, Deptt of Information & Technology does not respond to our correspondence for giving the names of the approved vendors. However, the task of writing off the obsolete electronics items was done with the approval of the BOG in its 8th meeting vide agenda item No. 8.15(III). Copy attached at **Annexure-XI, Page no. 162-163.**

Now it is proposed to dispose off the above said electronic items either through the vendors approved by the Deptt of Information & Technology, Punjab or through the open auction by advertising in local news papers and only those vendors shall be considered eligible who have authorization certificate for Management & Handling of E-waste.

The matter is put up before the BOG for consideration and approval please.

Item no. 15.13:

Approval to give AGP of Rs. 12000/- to Professor and Grant of Pay Scale of Rs.75, 000/- plus Special Allowance of Rs.5000/- per Month to Campus Director

Dr. A.K. Tyagi, who is working as Professor in the Department of Applied Sciences, has requested to grant him AGP of Rs. 12000/- . His request is placed at **Annexure-XII, Page no. 164.**

Here it is informed that as per AICTE notification F.No:37-3/Legal/2010 dated New Delhi, the January 22, 2010, there is a provision to grant AGP of Rs. 12000/- to ten percent of the posts of Professors in a AICTE approved Institution, however, teachers appointed to the posts shall continue to be designated as Professor. Eligibility for appointment as a Professor in the Academic Grade Pay of Rs. 12000/- shall be as may be laid down by the AICTE, and such eligibility conditions shall, inter alia, include publications in peer reviewed/ refereed Research Journals, and the requirement of at least 10 years of teaching as Professor and post doctoral work of a high standard.

Such higher grade pay of Rs. 12000/- exists in the institution where Director of the of the institute has been given pay of Rs.75,000/- plus Special Allowance of Rs.5000/- p.m as per notification issued by MHRD, Government of India, Department of Higher Education, Technical Section-II vide F. NO. 23-1/2008-TS.11 dated: 18" August, 2009. Whereas in our Institute, Director is drawing AGP of Rs. 10,000/-, plus a Special Allowance of Rs. 3000/- per month. If the Professors of the Institute are given Rs. 12000/- AGP, then the pay of campus Director will become less than his subordinates Professors.

Here it is worth mentioning that Director of NIT Jalandhar, SLIET Longowal, and Guru Nanak Dev Engineering College, Ludhiana have already been given the Revised Pay Scale of Rs.75, 000/- plus Special Allowance of Rs.5000/- per Month.

Keeping in view the above said facts, it is proposed to give AGP of Rs. 12000/- to ten percent of the posts of Professors and Pay Scale of Rs.75, 000/- plus Special Allowance of Rs.5000/- per Month to Director of the Institute from the date of revision of pay scale by MHRD, Government of India,

The above said proposal is put up before BOG for consideration and approval please

Item no. 15.14:

Implementation of Career Advancement Scheme (CAS) of AICTE at College level

As per past practice, the combined interviews of the faculty of all State Managed Engineering College is being held at the Directorate level for promoting the faculty under CAS scheme of AICTE. Many time teachers could not get the promotion in time, which is otherwise time bound as per the guidelines of AICTE. Teaching faculty of the Institute has given representations that due to combined interviews, their promotion is often delayed by several years.

The Project Implementation Plan (PIP) of TEQIP, also recommends greater administrative autonomy of institutions benefitting from TEQIP.

It is proposed that, in future, institute may be allowed to conduct the CAS interviews at the Institute level as per the guidelines of AICTE.

The matter is put up before the BOG for consideration and approval please.

Item no. 15.15

Auction of Institute buses and hiring of buses from Private Transporters on per kilometer rate basis.

The Transport officer of the Institute has informed that 52 seated Tata Bus and 32 seated Swaraj Mazda Mini Bus were purchased in the year 1997-98 and both of these buses have been used for more than 15 years. The information given by Transport officer of the Institute is placed at **Annexure-XIII, Page no. 165.**

The State Transport Commissioner, Punjab, Chandigarh has refused to issue the permit for these two vehicles on the ground that as per policy of Govt. of Punjab, permit could not be issued for those vehicle which are more than 15 years old. The letter issued by State Transport Commissioner, Punjab, Chandigarh is placed at **Annexure-XIII, Page no. 166-167.**

Therefore it is desired that both of these buses should not be used in future keeping in view the safety norms of Punjab Govt.

Further, as per the Project Implementation Plan (PIP) of NPIU, the Institute is required to send the students on industrial visits under TEQIP-II Project. Therefore, a committee was constituted to collect the quotations from private transporters for hiring buses on per kilometer rate basis for sending the students on industrial visits. The quotations collected by the committee are placed at **Annexure-XIII, Page no. 168-172.**

The recommendations of the committee are as per below (**Annexure-XIII, Page no. 173**):

Vehicle	Rate
1. AC Bus	Rs.20/- per km in addition to Rs 5000/- per day charges and for out of state tour the permit charges and tax of that state will be extra.
2. Non-AC Bus	Rs.15/- per km in addition to Rs 3500/- per day charges and for out of state tour the permit charges and tax of that state will be extra.

The matter is put up before the BOG for consideration and approval please.

Item no. 15.16**Collaboration with Netherlands based organization PUM**

The institute had applied to a Netherlands government supported organization called “PUM” for providing support to SBSSTC Ferozpur to enhance the employability of students and offer global exposure to its faculty and students. PUM had accepted our request and deputed one of its senior experts, Dr. Jan Borkent, to visit the institute for three weeks (03-08-2013 to 24-08-2013) and understand the ground facts of technical education in India. During his stay, Dr. Borkent held detailed meetings with the Hon’ble Shri. Anil Joshi ji, Cabinet Minister, Government of Punjab, Department of Technical Education & Industrial Training on 14th August, 2013 at the Directorate of Technical Education, Chandigarh. Shri. A.K. Talwar (IAS), Hon’ble Principal Secretary, Government of Punjab, Department of Technical Education & Industrial Training and Shri. B. Purusartha (IAS), Director, Department of Technical Education & Industrial Training and Sh. Dinesh Lakra, Chairman, Board of Governors of SBSSTC Ferozpur also attended the meeting. Subsequently, Dr. Jan Borkent also held meetings with the Director of the campus, Dr. T.S. Sidhu, all Deans & Heads of Departments, a vast spectrum of students and a cross section of teachers.

Dr. Borkent has submitted a detailed report in which he has analyzed the current scenario and made recommendations for the institute. The detailed report is placed at **Annexure-XIV, Page no. 174-196.**

The operative part of the report is as under:

- i. The institute needs to set up an “**Office of External Affairs**” which shall work for offering global exposure to the students and examine collaboration possibilities with like minded universities / colleges / technical institutions in the Netherlands and in other countries also.

- ii. The committee shall estimate the number of students who are willing to undergo training / value added subjects at universities / colleges/ institutions in other countries and also bridge the gap between student expectations and institute perception of their needs. Two members of this office who have been closely associate with the PUM Project, shall be sent to The Netherlands under the “PUM Business Link Program” to investigate the possibilities of exchange of students with The Netherlands. A pilot group of students can be prepared to be sent to the identified host institutes in the Netherlands in 2014-2015.
- iii. For bringing in innovation in curricula, a committee shall be set up to improve the existing academic curriculum and work towards teaching of industry relevant subjects and courses to B.Tech students of SBSSTC Ferozepur.

The institute has set up the “Office of External Affairs”. For the smooth working of this office, the following team of faculty members has been constituted vide office order no. SBS/FZR/3297-3313 dated 16-09-2013 (**Annexure-XIV, Page no. 197**):

1. Dr. Ajay Kumar (Associate Professor, Department of Applied Sciences & Humanities)
2. Dr. Kiranjeet Kaur (Associate Professor, Department of Applied Sciences & Humanities)
3. Dr. Rajbir Singh Bhatti (Associate Professor, Department of Mechanical Engineering)
4. Mr. Navtej Singh (Assistant Professor, Department of Computer Science & Engineering)
5. Mr. Sunny Behal (Assistant Professor, Department of Computer Science & Engineering and Training & Placement Officer)

The matter is placed for the information and approval of the Board of Governors.

Item no. 15.17

Ratification of the approval given by the Chairman, BOG on a single file.

As per the decision of 7th meeting of Board of Governors vide agenda item No. 7.24 (i), the Board of Governors has authorized the Chairman, Board of Governors of the Institute to take decisions on behalf of the BOG for the smooth and efficient functioning of the Institute and such decisions taken by the Chairman BOG may be reported to the BOG in its next meeting for ratification.

The following case was approved by Chairman BOG on a single file:

1. Vide file no.40 dated 31.07.2012, the Chairman, BOG has allowed Dr. T.S. Sidhu, Campus Director to attend an International Conference from 03.08.2013 to 13.08.2013 at Canada (Toronto and Vancouver) by taking academic leave. Copy attached at **Annexure-XV, Page no. 198.**
2. Vide file no.42 dated 29-08-2013, the Chairman, BOG has allowed Dr. T.S. Sidhu, Campus Director an Ex-India leave to attend “Leadership Development Programme” from 31-08-2013 to 06-09-2013 at Kozikhode and Singapore. Copy attached at **Annexure-XV, Page no. 199.**

Put up before BOG for consideration and ratification please.

Item no. 15.18**Ratification of Regularization of Contractual Staff.**

On the basis of letter received from Govt of Punjab, Deptt. of Technical Education and Industrial Training vide no. 02/158/2012-2TE2/2419 dated 6.8.2013 which was endorsed by Director Technical Education & Industrial Training, Punjab vide Endst. No. 1395/E-2/ECC/2013 dated 12-08-2013, the services of below mentioned contractual staff working in this campus were regularized vide this institute letter dated 19-08-2013.

1. Sh. Hira Lal, Lab. Attendant
2. Sh. Rajesh Kumar, Peon
3. Sh. Dhan Singh, Peon

Further, on the basis of letter received from Govt of Punjab, Deptt. of Technical Education and Industrial Training vide no. 02/158/2012-2TE2/90314 dated 30.8.2013 which was endorsed by Director Technical Education & Industrial Training, Punjab vide Endst. No. 1582/S-2/ECC/2013 dated 10-09-2013, the services of Sh. Rakesh Kumar, Maintenance Supervisor who was working in this campus on contract basis were regularized vide this Institute letter dated 13-09-2013

These staff members have joined vide letter dated 19-08-2013, 30-08-2013 & 16-09-2013 (copies of DTE/IT, Punjab letters, Appointment letters and joining letters are attached at **Annexure-XVI, Page no. 200-213.**

Submitted before the BOG for consideration and ratification please.

Item No. 15.19

Ratification of Placement as Junior Assistant – Sh. Gursharan Singh, Clerk.

As per Punjab Government Notification No.7/1/97/FPI/8978 dated 04/09/2000, Sh. Gursharan Singh, Clerk is placed as Junior Assistant in the pay scale 10300-34800+3600 with Initial Start 14430/- w.e.f 05/8/2013.

The placement order & joining report of the concerned is placed at **Annexure-XVII, Page no. 214.**

The placement order & joining report of the concerned is placed at **Annexure-XVII, Page no. 215.**

Submitted before the BOG for information / ratification please.

TEQIP

(Subcomponent 1.1)

Technical Education **Quality Improvement Programme** (TEQIP) PHASE-II
Strengthening institutions to improve learning outcomes and employability of graduates

BOARD OF GOVERNORS

15th Meeting Supplementary Agenda

Oct 04, 2013 (11.30AM)



Shaheed Bhagat Singh

State Technical Campus

Moga Road (NH-95), Ferozepur-152004 (PB)

(Established by Punjab Govt.)

VENUE: Committee Room, Department of
Technical Education and Indl. Training,
Punjab, Sector 36-A, Plot 1-A, Chandigarh.

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Item no. 15.20 (i) Approval of Academic activities under TEQIP-II

- a) It is to be added that apart from departments, various section heads, coordinators, Deans also want to organize and conduct FDPs/SDPs or a programme involving student participation under TEQIP-II academic activities.

The matter is put up before BOG for consideration and approval please.

- b) As per proceedings of the meeting held under the chairmanship of Additional Secretary, MHRD/GOI at Delhi dated 19-06-2013 and as per the Project Implementation Plan activity no 5 under permissible activities, it was proposed to provide a seed grant of Rs 25000 or more as per requirement to faculty with M.Tech qualification and Rs 50000 or more as per requirement to faculty with PhD qualification for research activities. The above said item was approved in the 14th meeting of BOG for all departments except Department of Electronics and Communications Engineering as they failed to submit the information in time. Now they have requested that seed grant may also be given to them (**Annexure-I, page no. 20**).

The matter is put up before BOG for consideration and approval please.

- c) The faculty members who are enrolled for higher studies like M.Tech/PhD, or may enroll for higher studies on part time basis will be given course fee reimbursement from August 2013 onwards. The activities proposed under this category are as per Project Implementation Plan Activity no 5 under permissible activities. This item was approved in the 14th meeting of BOG. Now two more faculty members (**Annexure-I, page no. 21**). have requested for course fee reimbursement.

Further one of the faculty members Mr. Surinder Singh, Assistant Professor, Chemical Engineering has deposited fee on 30th July 2013 but as per approved item the fee has to be reimbursed from August onwards. Therefore he has requested to consider his case of fee reimbursement (**Annexure-I, page no. 22-24**).

The matter is put up before BOG for consideration and approval please.

- d) Dr Raminderpal Singh, Associate Professor, wants to participate in international conference. He has submitted his case in prescribed performa/format (**Annexure-I, page no. 25-41**). The committee constituted at the Institute level has evaluated his case as per the guidelines of NPIU and they found to be eligible for participation in International conference (**Annexure-I, page no. 42**). It is proposed that the TA/DA & Registration Fee of above said faculty member may be allowed to reimburse to him for participation in international conference.

The matter is put up before BOG for consideration and approval please.

- e) The list of Faculty/Staff who want to attend FDP in coming session is attached at **Annexure-I, page no. 43**.

The matter is put up before BOG for consideration and approval please.

The item No. 15.20 (i) (a) to 15.20 (i) (e) are put up before BOG for consideration and approval please.

Item no. 15.20 (ii) Items desired by Chairman BOG to be included in the Supplementary Agenda of the 15th BOG meeting.

The Hon'ble Chairman BOG has called Dr. Arun Kumar Asati in his office at Ludhiana on 24.09.2013 to discuss the Agenda of 15th meeting of BOG and in the said meeting it was decided to include the following items in the Supplementary Agenda of the 15th BOG meeting (**Annexure-II, page no. 44-48**):

a) Considering the report of NPIU, New Delhi regarding results, remedies to be taken or formulation of strategies to be implemented with action plan to improve the academics and results of SBSSTC, Ferozepur.

As discussed with Hon'ble Chairman BOG, it is proposed that primarily the results of the subject of individual teachers he/she is teaching, in addition to the other duties assigned to him/her, should be considered as his performance for granting him annual increment or promotion under CAS. Further, Hon'ble Chairman BOG has asked Dr. Arun Kumar Asati in the meeting held on 24.09.2013 to suggest the action to be taken for improving the results of students. The suggestions given by Dr. Arun Kumar Asati are placed as **Annexure IX on page No. 64-67**.

b) Corresponding to item no. 15.16 – (32) & (33) in the agenda, a detailed plan of programme and action required to implement the same.

As per the directions of Hon'ble Chairman BOG, Dr. Ajay Kumar, Associate Professor, Applied Sc. Deptt has prepared detailed agenda item and action plan to implement the recommendations made by representative of PUM Dr. Jan Borkent which is placed as **Annexure-IX, page no. 68-71**.

c) A project with justification of construction of boy's hostel with plan to have soft loan(interest free) of Rs. 10 crores from PTU, Jalandhar payable after 10 years.

The present hostel infrastructure is grossly inadequate to meet the on-campus accommodation needs of the students as approximately 1000

students are staying against capacity of 650 students. Due to this shortage of accommodation, each single seated room has been allotted to two students while each room with designed capacity of three students is allotted to up to five students. The numbers of students will further increased because of additional admissions of students in PG Wing, Polytechnic Wing and Degree Wing.

Keeping in view the above facts, the matter was put up in the 11th meeting of the Building & Works Committee and also in the 24th meeting of the Finance Committee, held on 19th April, 2012.

It was decided to approach the PTU Jalandhar, through the Punjab Government, for securing a grant/loan of Rs 10.00 Crore which shall be used for construction of boys and girls hostels. Therefore, as per decision of 11th meeting of the Building & Works Committee and also of the 24th meeting of the Finance Committee, the office of the Hon'ble PSTE/IT (Punjab) was requested to direct the PTU Jalandhar to give a grant/loan of Rs 10.00 Crore for the construction of the Boys & Girls Hostel in the college campus.

The matter was put up in 9th meeting of BOG and the BOG was requested to recommend the case to the Government of Punjab for directing the Punjab Technical University, Jalandhar to release Rs. 10 Crore as a grant to the college. The Board has approved the proposal and decided to request the Punjab Technical University, Jalandhar, to give Rs. 10 Crore as a grant to Shaheed Bhagat Singh State Technical Campus, Ferozepur for constructing a Boys Hostel as the present hostel infrastructure is grossly inadequate to meet the on-campus accommodation needs of the students.

Thereafter, PTU Jalandhar has constitute a committee for giving a loan to this Institute, but till date the said committee didn't meet to decide the matter.

Again it is proposed to take interest free loan/grant of Rs. 10 Crores from PTU Jalandhar and for the first 10 years no instalment shall be given to PTU. Thereafter, Rs. 2.5 Crore will be given to PTU Jalandhar every year after initial grace period of 10 years i.e. Rs. 10 Crore shall be paid back in four years after initial grace period of 10 years.

Further it is stated that based upon following facts, Institute shall be in a position to return the soft loan after 10 years. The Income and expenditure account of Development/Student activity the last two financial years is reproduced below:

S. No	Head	Development/Student activity fund		
		Income(EW+PW+MW) Amount inlacs	Expenditure (EW+PW+MW) Amount inlacs	Net saving (EW+PW+MW) Amount inlacs
1	FY2010-11	84.16	33.0	51.16
2	FY-2011-12	112.08	35.53	76.55
3	FY 2012-13	196.87	44.21	168.52

The present construction going on inside the campus shall not have any impact over these savings as we have constructed Girls Hostel and Lecture Hall out of the saving accumulated since 1995. The savings of about Rs 75 lacs/Rs.1.00 Crore every year shall be reserved in the form of FDR for paying back the soft loan to PTU. Based on the above said data, we are sure that we shall be able to easily return the soft loan of Rs10 Crores to PTU in four years after initial period of ten years.

d) Purchase of two new vehicles for the Institute.

The Hon'ble Chairman BOG has advised to purchase the following new vehicles for the institute:

S.no.	Vehicle	Make
1.	Bolero (Diesel)	Mahindra
2.	Maruti Van	Maruti

Presently the Institute is having following vehicles:

S.no.	Vehicle	Make	Model
1.	Jeep	Mahindra	1997
2.	Car (Ambassador)	Hindustan Motors	2005
3.	Innova	Toyota	2010

It is evident from the above that vehicle mentioned at Sr. No. 1 i.e. Jeep has been more than 15 years old and covered 2.99 lac KMs till date.

As per the directions of Hon'ble Chairman BOG, it is proposed to buy the following vehicles for effective functioning of the Institute

S.no.	Vehicle	Make	Approximate Cost(Rs.)
1.	Bolero/Xylo (Diesel)	Mahindra	7.50/8.50 lacs
2.	Maruti Van(Eeco) Petrol	Maruti	3.5 lacs

OR

Enjoy(Diesel)	Chevrolet	7 lacs
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The above said rates are without insurance and other charges.

e) Reduction of manpower in Establishment section and Accounts section of the Institute

Hon'ble Chairman BOG has desired that it should be up to 06 persons in each section and the following points are to be considered:

- i) If anybody wants VRS he/she may apply as per rules.
- ii) Any person from any other place may be sent back.
- iii) If anybody retires from section then no appointment will be done against the same.
- iv) To take up help of software, so that salary of the sections should not exceed 2% of total salary of the Institute.

Premature/Voluntary Retirement.

There is a provision in the Punjab Civil Services (Premature Retirement)

Rules, 1975 that the appropriate authority shall, if it is of the opinion that it is in public interest to do so, have the absolute right, by giving an employee prior notice in writing, to retire that employee on the date on which he completes twenty-five years of qualifying service or attains fifty years of age or on any date thereafter to be specified in the notice.

Or alternatively, any Government employee may, after giving at least three months' previous notice in writing to the appropriate authority retire from service on the date on which he completes twenty-five years of qualifying service or attains fifty years of age or on any date thereafter to be specified in the notice:

Provided that no employee under suspension shall retire from service except with the specific approval of the appropriate authority. Further, at any time after an employee has completed twenty years of qualifying service, he may, by giving notice of not less than three months in writing to the appropriate authority, retire from service.

Following points are also worth to consider here:

- i) A retiring pension and death-cum-retirement gratuity shall be granted to an employee who retires or is required to retire under above rules.
 - (ii) While granting proportionate pension and gratuity to an employee retiring under above rules, his qualifying service, as on the date of intended retirement shall be increased by period not exceeding five years, so however, that the total qualifying service of the employee would have completed had he retired on the date of his superannuation, whichever be less.
- f) **Senior Assistant deputed at DTE/IT, Punjab office to be attached with Chairman's Office.**

Hon'ble Chairman BOG has desired that the Senior Assistant

deputed at DTE/IT, Punjab office and getting salary from the Institute will visit to the office of Chairman BOG at Ludhiana four times in a month for guiding and training the clerical staff stationed at Chairman's Office. He will be communication link between the Chairman's Office and the Institute and others so that there will be technically correct, proper and systematic communication.

The item No. 15.20 (ii) (a) to 15.20 (ii) (f) are put up before BOG for consideration and appropriate decision please.

Item no. 15.20 (iii) Counting of past service for pensionary benefits- Dr. A.P. Singh, Ex-Professor, Applied Chemistry

Dr. A. P. Singh, Ex-Professor presently Dean (RIC), PTU, Jalandhar has requested vide letter dated 24-09-2013 that his service of GB Pant Engg. College, Pauri, Garhwal (Uttaranchal) from 04-09-1992 to 30-05-1995 may be counted for pensionary and other service benefits at this Institute. **(Annexure-III, page no. 49).**

As per record Dr. A.P. Singh has joined as Assistant Professor (now re-designated as Associate Professor) in this Institute on 31-05-1995. He requested vide letter diary no. 2252 dated 25-08-1998 for transfer of service book from his previous employer for counting of his past service at this Institute. In this letter he also mentioned that his application for the above post was not sent through proper channel but he has submitted a NOC issued by his previous employer at the time of interview. Since NOC was not available in the record, he was asked vide letter dated 16-11-1998 to submit an attested copy of NOC.

He submitted the copy of required NOC on dated 17-05-2001. On the basis of his request, letter no. 2314 dated 22-06-2001 was sent to his previous employer to transfer his GPF deposit and service book to this Institute. Thereafter vide letter dated 19-02-2002 a demand draft worth Rs. 6519/- in respect to his GPF deposit and vide letter dated 13-02-2008 his service book was received from GB Panth College of Engg. Pauri, Garhwal.

It is pertinent to mention here that since he has not applied within 4 months after joining this Institute for getting his past service counted towards pension, as per the Institute bye-law rule 8.3.13 and 8.3.14, his request was rejected two times vide letter no. 5925 dated 31-10-2008 and letter no. 12873 dated 28-02-2009. The operative part of Institute Bye-Law in this regard is reproduced as under:-

“An existing employee who has come over/joined the college service after rendering service in the Central /State Government/ autonomous body (provided the intervening period between leaving the service in the previous employment and joining the College service does not exceed 30 days) can get his past service counted towards pension if he refunds the terminal retirement benefits such as pension gratuity etc. received if any by him from such Government / autonomous body for the service rendered there to this college along with interest thereon as per rate of CPF prevalent in the College from time to time from the date of receipt of these benefits till the date of deposits with the college.

However the future entrants who join services in the College after serving in the Central Government / any state Government or any autonomous body established under the central state law shall have to give an application within four months of their joining in the college for getting their past service counted towards pension and they shall have to refund to the college the terminal retirement benefits such as pension gratuity C.P.F etc. received by item from the previous employer for the service rendered there to this college along with interest thereon as per rate of CPF prevalent in the interest thereon as per rate of CPF prevalent in the college from time to time from the date of receipt of these benefits till the date of deposit with the college and shall have to attach along with their application the bank draft of the required amount in application the bank draft of the required amount in lump sum falling which their past service shall not count for pensionary benefits .”

Besides this, it is worth mentioning here that a letter vide memo no. 889/S-2/ECC/2010 dated 29-04-2010 was received from the Director, Technical Education & Ind. Training, Punjab for comments on the copy of his request dated 05-02-2010 for counting his previous service. A reply mentioning the above facts was sent to the DTE/IT, Punjab vide letter no. Est./SA-1/ 6787 dated 03-09-2010 but till date no reply has been received from the quarters.

Vide letter no. Est./SA-1/11274 dated 22-01-2010 his application was sent through proper channel for the post of Dean at PTU, Jalandhar. After his selection, on the directions of Punjab Govt. vide memo no. 2/93/2010-2TE2-2303 dated 28-05-2010 he was relieved from this Institute w.e.f. 31-05-2010 to join at PTU, Jalandhar while keeping his lien on the post of Professor for 01 year (**Annexure-III, page no. 50**).

Thereafter a letter bearing no. PTU/REG/32229 dated 14-12-2011 was received from PTU, Jalandhar mentioning that his probation period on the post of Dean was cleared w.e.f. 01-06-2011 and his service record may be transferred to PTU, Jalandhar, as a consequence his lien on the post of Professor was abolished and his post was declared vacant w.e.f. 01-06-2011 vide Institute office order no. 5834-38 dated 17-12-2012. Further vide letter no. Est./SA-1/5932-34 dated 21-12-2012 his service record/book was also transferred to his present employer and it was mentioned in this letter that since the official is serving at PTU, Jalandhar, the case for counting his previous service may be processed at PTU, Jalandhar (**Annexure-III, page no. 51**).

It is mentioned here that his lien on the post of Professor was abolished w.e.f. 01-06-2011 and his service record has also been transferred to PTU, Jalandhar. Since it was not concomitant with Institute bye-law rule 8.3.13 and 8.3.14, his previous service at GB Pant College of Engineering was not considered for service benefits by the Institute.

Now the matter is placed before the BOG for consideration and appropriate decision please.

Item No. 15.20 (iv) Request of Dr. A.P. Singh, Ex-Professor for retirement from SBSSTC, Ferozepur

Dr. A. P. Singh, Ex-Professor presently Dean (RIC), PTU, Jalandhar has requested vide letter dated 24-09-2013 that he may be retired from this Institute after counting his below mentioned total service of 19 years 8 months and 26 days (**Annexure-IV, page no. 52-53**).

Institution	Designation	From	To	Service(in yrs)
GB Pant Engg. College, Pauri - Garhwal	Lecturer	04.09.1992	30.5.1995	2 yrs, 8 months & 26 days
SBSSTC, Ferozepur	Assistant Professor	31.5.1995	30.5.2003	8 years
-do-	Professor	31.5.2003	31.5.2010	7 years
PTU, Jalandhar	Dean	1.6.2010	31.5.2012 (lien period)	2 years

As per record Dr. A.P. Singh has joined as Assistant Professor (now re-designated as Associate Professor) in this Institute on 31-05-1995. Since it does not conform to Institute bye-law rule 8.3.13 and 8.3.14, his previous service at GB Pant College of Engineering was not considered for service benefits at this Institute.

Vide letter no. Est./SA-1/11274 dated 22-01-2010 his application was sent through proper channel for the post of Dean at PTU, Jalandhar. After his selection, on the directions of Punjab Govt. vide memo no. 2/93/2010-2TE2-2303 dated 28-05-2010 he was relieved while keeping his lien on the post of Professor for 01 year from this Institute w.e.f. 31-05-2010 to join at PTU, Jalandhar (**Annexure-III, page no. 50**).

Afterwards a letter bearing no. PTU/REG/32229 dated 14-12-2011 was received from PTU, Jalandhar mentioning that his probation period on the post of Dean was cleared w.e.f. 01-06-2011 and his service record may be transferred to PTU, Jalandhar, as a consequence his lien on the post of

Professor was abolished and his post was declared vacant w.e.f. 01-06-2011 vide Institute office order no. 5834-38 dated 17-12-2012. Further vide letter no. Est./SA-1/5932-34 dated 21-12-2012 his service record/book was also transferred to his present employer and it was mentioned in above letter that since the official is serving at PTU, Jalandhar, the case for counting his previous service may be processed at PTU, Jalandhar (**Annexure-III, page no. 51**).

In this regard the Institute bye-law rule 8.3.3 is reproduced as below:

“Following are the general conditions which shall be fulfilled before service qualifies for pension:

First: the service must be under the College.

Second: the service must be paid by the College.”

It is mentioned here that his lien on the post of Professor was abolished w.e.f. 01-06-2011 as any employees can not be confirmed at two places simultaneously. He was not in service with this Institute w.e.f. 31-05-2010 and the service was also not paid by the Institute. His total effective service period with this Institute is 15 yrs. i.e. from 31-05-1995 to 31-05-2010. Henceforth he was the employee of PTU, Jalandhar.

The matter is placed before the BOG for consideration and appropriate decision please.

Item no. 15.20 (v) Ratification of the approval given by the Chairman, BOG on a single file.

As per the decision of 7th meeting of Board of Governors vide agenda item No. 7.24 (i), the Board of Governors has authorized the Chairman, Board of Governors of the Institute to take decisions on behalf of the BOG for the smooth and efficient functioning of the Institute and such decisions taken by the Chairman BOG may be reported to the BOG in its next meeting for ratification.

The following case was approved by Chairman BOG on a single file:

1) As per approval of Hon'ble Chairman, BOG vide file no.46 dated 20-09-2013, two new faculty members of the Institute are nominated for 01 year as members of the BOG. Copy of approval and office order are at **Annexure-V, page no. 54-55.**

2) Vide file no.47 dated 20-09-2013, Dr. Anand Kumar Tyagi, Professor, SBSSTC, Ferozepur has been given permission by the Chairman, BOG to keep his lien on the post of Professor at SBSSTC, Ferozepur for one year to join as Professor cum Director at Hoshiarpur Campus of Punjab University Chandigarh and he was allowed to retain his house at campus for 3 months. Copy of approval is attached at **Annexure-V, page no. 56-57.**

Put up before BOG for consideration and ratification please

Item No. 15.20 (vi) Ratification of Minutes of Meeting held on 18.08.2013 to review the progress of TEQIP-II Project.

A meeting was held under the Chairmanship of Sh. Dinesh Lakra, Chairman, BOG in his office at Lakra Industries Ltd. Ludhiana on 18.08.2013 at 1.00 pm to review the progress of TEQIP-II Project.

Following officials have attended the said meeting:

1. Dr. T.S. Sidhu, Director
2. Dr. Anand K. Tyagi, TEQIP Coordinator
3. Dr. Neel Kanth Grover, Nodal Officer Academic
4. Dr. Satvir Singh, Nodal Officer Procurement
5. Mr. Japinder Singh, Finance Coordinator.

Approved minutes of the meeting vide file no.45 dated 16-09-2013 are placed at **Annexure-VI, page no. 58-59.**

Submitted before the BOG for consideration and ratification please.

Item No. 15.20 (vii) Ratification of Minutes of Meeting held on 14.08.2013 regarding the association of SBSSTC Ferozepur with PUM, The Netherlands.

A meeting was held under the Chairmanship of Sh. Anil Joshi, Hon'ble Minister for Technical Education & Industrial Training, Govt. of Punjab at Directorate of Technical Education & Industrial Training, Punjab, Sector 36A, Chandigarh on 14.08.2013 regarding the association of SBSSTC, Ferozepur with PUM, The Netherlands.

The approved minutes of the meeting vide file no.48 dated 20-09-2013 are placed at **Annexure-VII, page no. 60-61.**

Submitted before the BOG for consideration and ratification please.

Item No. 15.20 (viii) Pay protection of contractual employees who were regularised.

Some faculty members were recruited on 3 year contract basis with a provision to extend their contract as per the requirement of the Institute & based on their satisfactory performance. Subsequently, services of these faculty members were regularized in the Institute vide DTE/IT letter memo no. 2104/E-5/ECC/2011 dated 24-10-2011. At that time, they were given the initial pay in their pay band 15600-39100+AGP 6000 without protecting their salary.

Now, they have given a representation to protect their salary & they have also attached a copy of memo no. 1058/S-2/ECC/2013 dated 02-07-2013 issued by DTE/IT, Punjab regarding the employees of MIMIT, Malout vide which the salary of their contractual staff has been protected after regularisation of services (**Annexure-VIII, page no. 62-63.**)

Here it is worth mentioned that the issues of counting their past services for their promotion under Career Advancement Scheme (CAS) as well as giving them benefit of higher education increments were discussed in the combined meeting of Principal's of Govt. Promoted Engineering Colleges. It was decided in that meeting that their cases will be considered at the time of giving them promotion under CAS.

Since the pay of contractual employees, who were regularised, have been protected at MIMIT, Malout, therefore, it is proposed that the pay of all the faculty and staff members who had worked on contract basis and subsequently their services were regularized, may be protected at this Institute.

The matter is put up to the BOG for consideration and appropriate decision please.

Item No. 15.20 (ix) Upgradation of SBS State Technical Campus into Technical University

SBS State Technical Campus, Ferozepur was established in the year 1995 by Govt. of Punjab as an Autonomous body registered under the Societies Act. The Institute has a well-planned lush green campus spreads over 98 acres in a pollution free environment. It was started with intake of 240 students, which was subsequently increased to 350 students. This Institute has made a number of innovations in the field of Technical Education. It offers programmes in Engineering, Sciences and Management both at the undergraduate and at the postgraduate levels. It also offers 3 years diploma level programmes.

In the last 2-3 year, the total intake of the students has been increased from 350 to more than 1150 students. Now the Institute is running 5 Diploma courses, 6 B.Tech courses, 5 M.Tech and Ph.D courses, MBA, MCA, and BSc (IT) courses.

Subsequently, based on the approvals of AICTE New Delhi, the Govt of Punjab has granted this institute the status of “Technical Campus”

Now we want this institute to be upgraded to the level of full fledged Technical University.

Here it is worth mentioning that to maintain uniform structure of working in all the Technical Colleges in the state, a university named as ‘Punjab Technical University’ was established by the State Government and all the colleges running professional courses like Engineering, Pharmacy, Management etc. were affiliated to it. As a result, the number of colleges and accordingly the number of students under Punjab Technical University became far much more than what it is in the other universities

of Punjab which were established much earlier than Punjab Technical University (see table below).

S. No.	Name of University	Year of Establishment	No. of affiliated colleges	No. of students (approx.)
1.	Punjab Technical University, Jalandhar	1997	494	5.0 lakh
2.	Punjab University, Chandigarh	1956	173 (including Chandigarh)	1.5 lakh
3.	Punjabi University, Patiala	1962	166	1.5 lakh
4.	Guru Nanak Dev University, Amritsar	1969	138	1.0 lakh
5.	Baba Farid University, Faridkot	1998	145	1.0 lakh

The matter is put up before the BOG to consider the case of up gradation of this Institute to the level of full fledged Technical University. If approved, the detail project report will be put up in the next meeting of BOG.

Submitted for consideration and appropriate decision please.