



SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS

Moga Road, Ferozepur - 152004, Punjab, INDIA

Diary No... 2314
Date... 28.07.13
Shaheed Bhagat Singh College
of Engg. & Technology
Moga Road, Ferozepur

Subject: Draft for approval of minutes of 14th BOG Meeting held on 26.07.2013

SBS/FZR/2409
Dated: 30/07/13

Draft of minutes of the 14th Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 26.07.2013 at 11.30 AM at Lakra Industries Ltd, E-200-01, Focal Point, Phase-IV, Ludhiana, under the Chairmanship of Hon'ble Chairman BOG is placed for kind consideration and approval please.

Mng
Director 30/7/13

Shaheed Bhagat Singh
State Technical Campus,
Ferozepur

Datta 30/7/13

Chairman BOG,
Shaheed Bhagat Singh
State Technical Campus, Ferozepur

Office of Chairman BOG, SBSSTC,
Ferozepur

Diary No. 37
Date : 30-7-13

cc

- ① Registrar / ARE / ARE for rec.
- ② Director's copy
- ③ PA to Director.

Mng
31/7/13

Chairman BOG, SBSSTC,

Diary No. 39
Date : 31-07-13

Proceedings of the 14th Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 26.07.2013 at 11.30 AM at Lakra Industries Ltd, E-200-01, Focal Point, Phase-IV, Industrial Area, Ludhiana, under the Chairmanship of Sh. Dinesh Lakra, Hon'ble Chairman BOG

The following were present:

1. Prof. B.D. Nathani, Principal (Rtd),
Professor Colony, Ferozepur City
2. Prof. (Dr.) T.S. Kamal, FIE
1005, Sector-42 B, Chandigarh-16036.
A Nominee of The Institution of Engineers (India)
3. Dr. Buta Singh, Dean Academics
Representative of VC, PTU Jalandhar
4. Er. Anirudh Gupta, CEO
D.C. Model Group of Schools, Ferozepur Cantt
5. Dr. Ravi Kumar, Principal
Beant College of Engg. & Tech. Gurdaspur
6. Dr. Manjit Bansal, Director,
BHSBIT, Lehragaga.
7. Sh. Sham Lal Goyal, Deputy Director
Representative of Principal Secretary to the
Government of Punjab, Deptt. of Technical
Education and Representative of
Director Technical Education & Industrial Training,
Punjab, Chandigarh
8. Dr. Satvir Singh, Associate Prof.
Shaheed Bhagat Singh State Technical Campus
Ferozepur.
9. Dr. T.S. Sidhu, Director
Shaheed Bhagat Singh State Technical Campus
Ferozepur.

Sh. Inderpal Singh, Registrar; Dr. A.K. Tyagi, TEQIP Coordinator; Mr. Japinder Singh, Nodal officer Accounts of TEQIP Project, Dr. Satvir Singh, in the capacity of Nodal Officer Procurement of TEQIP Project and Dr. Krishan Saluja, Associate Professor, Computer Science and Engineering as an Computer Expert have also attended the meeting.

At the outset, Dr. T.S. Sidhu, Director-cum-Member Secretary of Board of Governors welcomed the Hon'ble Chairman of Board of Governors and other members to the 14th meeting of BOG. Thereafter, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:-

Item No. 14.1 Confirmation of the proceedings of the 13th meeting of the Board of Governors.

Decision: The proceedings of the 13th Meeting of BOG were confirmed.

SBS/F2A/2409
Dated: 30-07-13

cc
① Registrar forms
② Director's copy
③ PA to Director

Office of Chairman BOG, SBSSTC,
Ferozepur

Diary No. 37
Date: 30-07-13

Office of Chairman BOG, SBSSTC,
Ferozepur

Dispatch No. 39
Date: 31-07-13

Diary No. 2314
Date: 01-08-13

Shaheed Bhagat Singh College
of Engg. & Technology,
MADR Road, FEROZEPUR

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Item No. 14.2 To report Action taken on the decisions of the 13th meeting of the Board of Governors.

Decision: The action taken report of 13th BOG meeting was approved by the Board.

Item No.14.3 Achievements of TEQIP-II Projects till date.

Decision: The Board (BOG) has appreciated the efforts made by Institute for the achievement of TEQIP-II Project. Further, the Board has approved all sub-items No. 14.3.1 to 14.3.7 of Agenda Item No. 14.3 as proposed except the clause No. (iii) and (vii) of sub-item No. 14.3.2. The Board has decided that faculty members, who want to attend or present papers in international conferences including those whose cases are put up in 14th BOG meeting, must give their request on prescribed performa of NPIU and they shall be allowed only if they meet the eligibility criteria of NPIU.

The Board had further decided that:

- (a) A committee consisting of three experts from industry, Head of Department and two faculty members of the concerned Department should be constituted to select the Projects proposed to be done by final year students.
- (b) Dr. Satvir Singh, on behalf of Nodal Officer Academics, has proposed some additional activities to be undertaken under TEQIP Project and, accordingly, the Board has taken the following decisions:
 - (i) Mr. Navtej Singh, A.P. CSE was allowed to attend Short Term Course from 29.7.2013 to 2.08.2013 at NITTTR Chandigarh.
 - (ii) Three faculty members namely Dr. Tejeet Singh, Mr. Manjinder Singh and Mr. Vivek Sood were allowed to attend FDP on "Industrial Automation" under Industry Institute Interaction Cell (IIC) from 29.07.2013 to 03.08.2013.
 - (iii) IIC of the Institute was allowed to organize STCs/FDPs in collaboration with NITTTR Chandigarh during 23-27 September, 2013 and Silicon Micro Systems in Sep/Oct 2013.
 - (iv) Each Department was allowed to organize one or more FDPs in current semester either in collaboration with NITTTR Chandigarh or by the Department at its own level.

Item No.14.4 Approval of revised Procurement plan under TEQIP-II

Decision: The item was approved as proposed. Further, the TEQIP Coordinator has proposed to procure any software related to Technology enabled learning in class room in order to decimate the knowledge to students efficient and effectively. The Board has also approved this proposal of TEQIP Coordinator.

Item No.14.5 Issue of Purchase Order to L2 for Online UPS under TEQIP-II Project.

Decision: The item was approved as proposed.

Item No.14.6 Ratification of In-progress, Completed, Cancelled projects in PMSS under TEQIP-II Project.

Decision: The item was ratified except giving extended delivery period for desktop computers. The Board didn't agree to ratify the decision of the Institute authorities for giving extended delivery period of two months to the supplier instead of normal period of one month given in SBD for the delivery of Desktop computers.

Item No.14.7 Purchase of Desktop and Laptop computers, and LCD Multimedia Projectors under TEQIP-II Project.

Decision: Dr. Satvir Singh, Nodal Officer Procurement, has presented the agenda item and informed to the Board about inability of the supplier to execute the orders of LCD projectors and further informed that supplier has demanded extension in delivery period of Laptop for one month due to escalation in dollar prices.

Mr. Inderjeet Singh, CEO of Allied Technology Chandigarh and supplier of these items, has also been given the opportunity to present his case to the BOG. He has accepted that he could not supply the LCD projectors within stipulated time and has also expressed his inability to supply the same. Therefore, the Board has decided to cancel the order and forfeit the Performance Security of LCD Projectors.

Further, the supplier has demanded extension in delivery period of Laptop which expired on 18.07.2013. But the supplier could not convince the Board for the supply of Laptop even if the delivery period is extended as per his request. Therefore, the Board has decided not to give him further extension in delivery period of Laptop.

As the said supplier already could not honour the purchase orders of Laptop and LCD Projectors, therefore, the Board didn't agree to approve the decision of the Institute authorities for giving him extended delivery period of two months instead of normal period of one month given in SBD for the delivery of Desktop computers. However, if the Dell Company agrees to supply the Desktop Computers directly, then delivery period shall be extended. Otherwise, the Board has decided to place the orders to L2, L3 and so on in sequential orders for Desktop computers as per NCB procedures prescribed in SBD.

Item No.14.8 Regarding approval of existing staff and sanctioning of one more post under TEQIP project.

Decision: The item was approved as proposed.

Item No.14.9 To report the balance sheet of the campus for the Financial Year 2012-2013.

Decision: The item was noted and placed on record.

- Item No.14.10 Audit & Inspection Note for the period 2010-11 and old para for the year 1999 to 2010.**
Decision: The reply of audit para was approved by the Board.
- Item No.14.11 Fee collection from newly admitted 1st Sem and 3rd Sem (LEET) students in Computer application and Management courses in two instalments.**
Decision: The Board has approved the proposal to give option to the students that either they can pay full fee at the time of admission or they can deposit the fee in two installments as proposed.
- Item No. 14.12 Revision of fee from newly admitted 1ST Sem and 3rd Sem (LEET) students in Diploma courses.**
Decision: As the fee charged for diploma courses is more than the Govt. Polytechnic colleges of the State, therefore, the Board has permitted to reduce the fee as proposed under this item in order to fill the vacant seats of Diploma courses.
- Item No. 14.13 Fee collection from newly admitted 1st Sem and 3rd Sem (LEET) students in Diploma courses in two installments.**
Decision: The Board has approved to collect the fee either full or in two installments as proposed.
- Item No. 14.14 Ratification of efforts of Faculty of Polytechnic Wing for motivating the students for admission in 3 years diploma courses.**
Decision: The Board has appreciated the efforts made by the Institute for filling the vacant seats of Diploma courses and ratified the item as proposed.
- Item No.14.15 Verification of Character Antecedents w.r.t. Sh. Sarabjeet Singh, Assistant Professor (Contract Basis), CSE Dept.**
Decision: The Board has permitted him to continue the services in the Institute and further decided that the decision of Hon'ble Supreme Court of India, as and when announced shall be put up in the Board's meeting for further action.
- Item No.14.16 Ratification of staff who went on deputation to other Institutes.**
Decision: The Board has ratified the orders of Punjab Govt vide which Mrs. Geeta Arora was sent on deputation to MIMIT Malout.
- Item No.14.17 Ratification of regularization of services of Contractual staff.**
Decision: The Board has ratified the orders of Punjab Govt. vide which the services of Mr. Vishal Sharma, Assistant Professor ECE, were regularized.
- Item No.14.18 Promotion to the post of Sr. Asstt.- Sh. Pankaj Singla, Jr. Asstt.**
Decision: The Board has approved the item as proposed.
- Item no. 14.19 Ratification of the approval given by the Chairman, BOG on a single file.**
Decision: The Board has ratified the item as proposed.
- Item No. 14.20: Progress of under construction/proposed buildings in the Institute.**
Decision: The Board has approved the item as proposed.

Item No.14.21 Permission to recruit Training & Placement Officer (TPO).

Decision: The Board has decided to fill the post of Training and Placement Officer at the Institute level in the pay scale of Associate Professor against the sanctioned post of Training and Placement Officer (scale of Professor) with the following qualification and experience:

“B.E./B.Tech and MBA from reputed Institute with 10 years experience in industry/relevant field”

Item no.14.22 Providing benefit of unrevised pay scale Rs. 5800-9200 w.e.f. 08-07-2003 and revised pay band of Rs10300-34800+3800 GP w.e.f. 01-01-2006 – Smt. Indu Bala, Assistant Librarian.

Decision: It was decided to put up this item in Finance Committee before considering in BOG.

Item no.14.23 Providing benefit of revised pay band of Rs.15600-39100+5400 GP from the date of promotion i.e. 05-12-2008 – Sh. Parminder Pal Singh, Foreman Instructor.

Decision: It was decided to put up this item in Finance Committee before considering in BOG.

Item No.14.24 To absorb services permanently in the Institute – Sh. Pardeep Singh, Senior Technician

Decision: As per the direction of Punjab Govt received vide Memo No 2/153/10-2TE2/3565 dated 29/08/2012, the case was put up in BOG and the BOG has approved the item as proposed.

Item No.14.25 Regarding recruitment of Teaching/Non-teaching Staff.

Decision: The Board has considered the DTE/IT Memo No. 2183-2187/S-2/ECC/2012 dated 25/9/2012 & No. 862/S-2/ECC/2013 dated 29.05.2013 and decided to fill the teaching and non-teaching posts at the Institute level as per the provisions of Institute Bye-Laws. Further, the Board has decided to recruit more teaching faculty in Electrical Engineering, Civil Engineering and other Engineering Departments to meet the requirement of NPIU.

Item No.14.26 Providing designation of Associate Professor & Pay band of Rs. 37400- 67000+AGP 9000 to Smt. Balpreet Kaur, Assistant Professor (Chemical Engg.) under CAS.

Decision: Keeping in view the DTE/IT memo No. 781/S-5/ECC/2013 dated 17/05/2013, the Board has approved the item as proposed.

Supplementary Agenda

Item No.14.27(i) Regarding submission of bills against advance payment to PWD Ferozepur for the construction of Lecture/Tutorial Halls and New Girls Hostel.

Decision: The Board has deliberated upon the issue in detail and decided that PWD is a Govt agency and it does the work on deposit basis. Therefore, the Institute shall take only Utilization Certificate/Partial Utilization Certificate from PWD instead of Bills. Otherwise also, the Institute is supposed to deposit the whole money with PWD before execution of work. Further, the Board has approved the

payments given to PWD (B&R), PWD(Electrical) and PWD (Sanitation) so far and noted the progress of work.

Item No.14.27(ii) Implementation of ERP Solution at gras-root level.

Decision: The Board has decided to impart one more training-cum-practice training to the employees from 5 PM to 7 PM during working days and from 9 AM to 5 PM on Saturday for one week. Thereafter, if any employee is found not using the ERP solution, then disciplinary action shall be initiated against him/her and proportion of payment as being given to TCS per month shall be recovered from the salary of concerned employee. Further, adverse remarks must also be recorded in the ACR of concerned employee.

It was also decided to initiate the process for taking bio-metric attendance of employees through ERP solution.

Item No.14.27(iii) To incur expenditure for the beautification of the shopping complex out of rent collected from the shops.

Decision: The Board has deliberated upon the issue and decided that revenue generated from the shopping complex should be spent on the beautification/upliftment of shopping complex and its surrounding areas. The Board has further decided that in the first phase the front areas of shopping complex shall be covered with superior quality interlocking tiles.

Item No.14.27(iv) To engage sweepers and gardeners (Mali) for newly constructed Blocks and Parks.

Decision: The Board has decided to sanction 6 additional posts (3 sweepers and 3 gardeners) as proposed in this item. The board has further decided to hire these posts through service provider.

It was further decided to procure the housekeeping, horticulture and Watch & Ward services through Registered and experienced service providers on carpet areas basis.

Item No.14.27(v) To remove the anomalies in the pay scales of certain categories of employees.

Decision: The Board has considered the recommendations of the Committee and approved the following:

The employees who were getting pay scales either at par or more before November 2011 shall be allowed to draw the pay scales and grade pay at par with the employees whose pay scales or grade pay have been upgraded/revised by Punjab Govt in Nov 2011 i.e. the pay scales of all employees before revision/upgradation in Nov 2011 shall be made at least equal after revision/upgradation by Punjab Govt in Nov 2011.

These pay scales and grade pay shall be allowed to be given from the date of approval by the BOG.



SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS

Moga Road, Ferozpur - 152004, Punjab, INDIA

Before giving the benefit of these upgraded pay scales/grade pay, an undertaking shall be taken from all these employees that they will not claim these benefits from retrospective effect.

In case the upgraded pay scales/grade pay has been withdrawn by the Govt. of Punjab, then the said decision will be applicable on these employees also.

At the end, one hon'ble member of BOG Dr. Ravi Kumar, Principal, BCET Gurdaspur has pointed out that as per Punjab Civil Service Rules it is not permissible to recover penal rent from Dr. Krishan Saluja during the period of his overstay as his wife, who is working in the Institute, was also staying with him. Therefore, based on this statement of Dr. Ravi Kumar, the decision taken in 13th meeting of BOG to recover penal rent from Dr. Krishan Saluja stands withdrawn. The matter regarding giving annual increment to Dr. Krishan Saluja during the period of his lien with the Institute, if it is permissible as per civil services rules, shall be given to Dr. Krishan Saluja.

The meeting ended with a vote of thanks to the Chair

Dated: 27.07.2013

Mia 29/7/2013
Director-cum-Member Secretary
Board of Governors,
Shaheed Bhagat Singh State Technical Campus,
Ferozpur (Formerly SBSCET, Ferozpur)

Approved.
DK 30/7/13.
~~Approved/Not Approved~~

Chairman BOG,
Shaheed Bhagat Singh State Technical Campus,
Moga Road, Ferozpur-152004