



SHAHEED BHAGAT SINGH STATE UNIVERSITY

Moga Road, NH-05, Ferozepur -152004

(Established by the Punjab Government)

Ref No :- SBSSU/FZR/000/3534

Date: 17/10/2025

NOTIFICATION

Consequent upon the minute of meeting approved dated 13.10.25, the University is pleased to notify the refund rules for adjustment of fees on seat surrender for the session 2025-26.

1. The last date of Admission for AICTE Courses is 15.09.2025 and for each other UGC/Non AICTE was 15.09.2025.
2. Full refund of fee shall be made on account of all cancellations/migrations of students up to 31st August 2025 (AICTE/ UGC approved Courses).
3. A deduction of Rs. 1000/- be made from the fee on account of all cancellations of admission/migration of students up to 15th October 2025.
4. Before October 15th 2025, the provision contained in UGC notification issued in October 2018 shall apply on refund of fee as mentioned below.

Category	Percentage of refund of Fee	Point of time when notice of withdrawal of admission is received in the institute	AICTE/ UGC approved courses
1	100%	15 days or more before the formally notified last date of admission	Withdrawal of Admission upto 31.08.2025
2	90%	Less than 15 days before the formally notified last date of admission	1.09.2025 to 15.09.2025
3	80%	15 days or less after the formally notified last date of admission	16.09.2025 to 30.09.2025
4	50%	Up to 30 days or less but more than 15 days after the formally notified last date of admission	1.10.2025 to 15.10.2025
5	NIL	More than 30 days after the formally notified last date of admission	16.10.2025 onwards

5. Also, if the student related to cancellation of admission/migration appeared in the university counseling then a deduction of non refundable counseling fee of Rs. 3000/-be made from refund of fee along with (2),(3) and/or (4) which ever is applicable.

CC:- PA to Vice Chancellor

Registrar for information

Finance Officer for information

Chairman Fee Refund Committee

All Heads and Deans

Sh. Amardeep Chopra for uploading on University Website.

Rajeev Kumar
Dean Academics
16/10/25