Ref. No. SBS/FZR/COE/3001   Date: 16.02.2023

Urgent Reminder

Attention :- 2021 batch and 2022 batch students.

With reference no **SBS/FZR/COE/ 2170 dated 17-01-2023 all students of 2021 & 2022 batch were instructed to** update their personal information available in examination software, latest by 23-01-2023, but most of students have not completed it till now. All students are again instructed to complete the following in their examination ID's till 22-02-2023 on urgent basis.
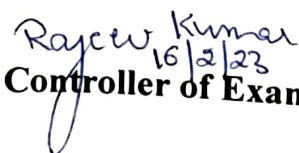
1. DOB as per matriculation certificate
2. **For entering father's name and mother's name do not include any salutation like Mr / Mrs /Sh / Smt / Dr.etc.**
3. Any discrepancy in data should be immediately corrected.

Any missing/ uncompleted/ incorrect data will be the responsibility of the concerned student.

HOD's are requested to get it done on priority & inform the examination cell. HOD's pl. ensure all students have created their ABC account ID's.

Any delay in this regard will effect the work of uploading DMC data on digilocker & creation of DMC's.

Nodal Officer NAD   Controller of Examination

Cc:

1. Registrar/Dean Academic
2. All HOD 's
3. Department Notice board/ University website