



SHAHEED BHAGAT SINGH STATE UNIVERSITY
MOGA ROAD, (NH-05), FEROZEPUR-152004
(Established & Managed by the Punjab Govt.)

Ref. No.: SBSSU/FZR/COE/No. 3587

Dated: 29-11-2024

All HoD's/Dean P.G/D.A/DSW,

Subject: Schedule for filling of examination forms for examination Dec.- 2024.

It is to bring to your kind notice that the examinations (Theory) for the current session are commencing from 23rd December, 2024 for 2024 batch, and prior batches except 2020 batch. The exam forms are to be filled on University website www.sbssu.ac.in (<https://sbsexam.edu.in>). The procedure for form filling is available on the University website. **The reappear examination fees is to be paid online through SBI Collect link available on University website under Notice board.**

All the students who want to appear in reappear examination of Dec. 2024 session should note the following:

1. In case the students find that the particular subject is not available in the software, the concerned student should contact the respective department and examination cell.
2. The schedule for filling the examination forms online along with the fee structure is as given below:

* Examination fee is Rs. 1000/- per semester for batches prior to 2022 and

* Examination fee is Rs. 2000/- per semester for 2022 batch onwards.

| Sr. No. | Examination fee | Correction fee after form is locked | Schedule for online filling and submission of examination form in institute for all regular & reappear students* |
|---------|--|-------------------------------------|--|
| 1. | Without Late Fee | Nil | From 28 th Nov., 2024 to 12 th Dec., 2024 |
| 2. | With Late Fee of Rs. 1000/- per semester | Rs. 500/- per semester | From 13 th Dec., 2024 to 17 th Dec., 2024 |
| 3. | With Late Fee of Rs. 2000/- per semester | Rs. 1000/- per semester | From 18 th Dec., 2024 to 20 th Dec., 2024 |
| 4. | With Late Fee of Rs. 5000/- per semester with the permission of Vice Chancellor/Registrar (In special circumstances) | Rs. 2000/- per semester | From 21 st Dec. to 23 rd Dec., 2024 |

*Including pass out Batches:

-2018 admissions onwards- B.Arch., B.Tech. and BSc. Agri.

-2019 admissions onwards- BCA

- 2023 admissions onwards- PGDCA

- 2021 admissions onwards MCA and B.Com

All HoD's are requested to check compulsory and elective subjects before taking print outs of the regular examination forms. Any new instructions regarding examination process will be made available on the University website from time to time. All are advised to check the website regularly.

*** All HoD's are requested to maintain examination record in the concerned students file for each session.**

Rayan Kumar
COE
MSK
28/11/24

[Signature]
Registrar
28/11/24

Copy to:

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- Registrar
- Supdt. Accounts
- All HoD's
- All CNB/HNB
- University website