



# ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਯੂਨੀਵਰਸਿਟੀ ਮੋਗਾ ਰੋਡ, ਫਿਰੋਜ਼ਪੁਰ-152004

## Minutes of Meeting

Proceedings of the 6<sup>th</sup> Meeting of Finance Committee held under the Chairmanship of Prof. (Dr.) Susheel Mittal, Vice Chancellor, Shaheed Bhagat Singh State University, Ferozepur on 29.08.2024 at 11.00 am through video conferencing.

### The following members of the committee were present:

1. Sh. Jatinder Kumar, Under Secretary Member  
Deptt. of Finance, Punjab,  
Representative of Principal Secretary Department of Finance
2. Dr. Darshan Singh Sidhu, Addnl. Director Member  
DTE Punjab - cum -Representative of Principal Secretary & Director,  
Department of Technical Education and Industrial Training, Punjab
3. Dr. Gazal Preet Arneja, Member Secretary  
Registrar- cum- Ex-officio Secretary,  
Shaheed Bhagat Singh State University,  
Ferozepur.

Sh. Jagdeep Singh Sidhu, Deputy Director, Department of Technical Education and Industrial Training, Punjab and Dr. Vaishali Goyal, Finance Officer, SBSSU, Ferozepur attended the meeting as Special Invitees. At the outset, Dr. Gazal Preet Arneja, Member Secretary, Finance Committee-cum-Registrar, Shaheed Bhagat Singh State University, Ferozepur welcomed the Hon'ble Chairman and esteemed Members to the 6<sup>th</sup> Meeting of Finance Committee. Thereafter, with the permission of Chair the Agenda of 6<sup>th</sup> Finance Committee was deliberated upon and the following decisions were taken.

**Item no 6.01** Confirmation of the minutes of 5<sup>th</sup> meeting of Finance Committee.

**Decision:** Item was approved as proposed.

**Item No. 6.02** Action taken report on the decisions taken in the 5<sup>th</sup> meeting of Finance Committee.

**Decision:** The action taken report was noted.

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19-11-2024  
SBSSU Ferozepur

F.O. (Original Copy)  
19/11/24

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## ਮੋਗਾ ਰੋਡ, ਫਿਰੋਜ਼ਪੁਰ-152004

**Item No. 6.03:**

**Approval of Budget for the Financial Year 2024-25.**

**Decision:**

It was informed that the grant allocated by the Punjab Government for the payment of pending salaries for the previous year is ₹7.5 crores, in place of ₹11.65 crores. Accordingly, the budget figures have been revised. It was further discussed that the Punjab Government has not yet announced the 7<sup>th</sup> CPC for faculty of Technical Universities, and there is currently no clarity on the effective date for the payment of arrears. As a result, it was decided that the arrears should not be included in the current budget. In addition, it was agreed to reduce the budget allocations for the Development Fund and the Examination Fund. The revised budget figures, incorporating these adjustments, are outlined below.

### Revised Summary of Income and Expenditure for the FY 2024-25 (All Figures in Lacs)

Description	Tuition Fee Account	Development Fund	Student Activity Fund	Examination Fund	Institution charges
Opening Balance as on 1/4/2024	66	124	91	54	45
Expected Income for FY 2024-25	699.5	221	96.9	54.8	68.3
Grant from Punjab Govt. for FY 24-25	1500.0 +750.0	0	0	0	0
Total funds available for FY 2024-25	3015.5	345	187.9	108.8	113.3
Proposed Expenditure for FY 24-25	4231	250	53.5	44	125
Expected Balance as on 31/3/25	-1215.5	95	134.4	64.8	-11.7



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### Revised Expenditure from Tuition Fee Account (All Figures in Lacs)

Sr. No.	Description	Actual Expenditure 2023-24	Proposed Expenditure 2024-25
1.	Pay & Allowance / CPF / GPF / Pension Contributions etc.	2580.6	<b>Pending Expenditure from previous year</b> 1. 260.0 (arrears of 6 <sup>th</sup> pay commission for the period 01.07.2021 to 30.09.2022) 2. 1165.0 (pending salaries for the period September 2023 to February 2024)
			<b>Current Expenditure</b> 3. 2435.0 (salaries from March 24 to February 25) 4. 84.0 (Guest faculty salaries)
	<b>Total</b>	<b>Total (1 to 4) 3944.0</b>	
2.	Medical Reimbursement	10	15
3.	TA/DA & LTC	1.2	2
4.	Wages of	81.9	120 (Enhanced due to provision for more clerks and peons required through contractor service provider)
	i) Security staff (21),		
	ii) Office staff (5)		
	iii) Horticulture & House Keeping (18+15)		
5.	Leave encashment, Gratuity, Ex-gratia	196	150.0
	<b>Total</b>	<b>2870.9</b>	<b>4231.0</b>

### Revised Expenditure from Development Fee Account (Recurring / Non-Recurring Expenditure) (All Figures in Lacs)

Sr. No.	Description	Actual expenditure 2023-24	Proposed Expenditure 2024-25
1.	Horticulture & Land Scaping	0.6	1.5
2.	Maintenance of Buildings and Wages of Maintenance Staff	54.5	100
3.	water supply	0	1.5
4.	Computer Centre (AMC/Univ. web / Maint. / Misc)	0	10
5.	Maintenance of Machinery, Equipment etc.	11.6	15
6.	Machinery & Equipment's for lab	0	40
7.	Office Expenditure: 05 Lacs, Legal Fees: 05 Lacs, CA & Others: 02 Lacs	9.3	12
8.	Furniture & Fixtures	0	2
9.	Office/Hostel Equipment's	0	3
10.	Maintenance of Power house	1.5	28
11.	Postage & Telephone Exp.	0.1	0.5
12.	Raw material & Consumables (DASH)	1.5	3
13.	Workshop (Shops)	0.1	1.5
14.	TA/DA/Honorarium to experts	1.4	2
15.	Conf. & Seminar	0.6	1
16.	ERP/ Software's	14.9	14
17.	Library (Books/ Printing Journals/ E Journals & E-books/ Misc./ Building & Maintenance/	6.6	10
18.	Newspapers, periodicals	0.4	1
19.	Misc Expenditure	3	4
	<b>Total</b>	<b>106.1</b>	<b>250</b>



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## Revised Expenditure from Examination Fee Account (All Figures in Lacs)

Sr. No.	Head	Estimated budget
1	TA/DA and Honorarium	02 Lac
2	Furniture & Fixture	03 Lac
3	University Exam Fee **	02 Lac
4	Examination (Conduct & Evaluation)	03 Lac
5	Question Paper Setting	3 Lac
6	Printing & Stationery	07 Lac
7	*Software & website/server space	14 Lac
8	Miscellaneous	4 Lac
9	Poly Wing Exam Fees	6 Lac
	<b>Total</b>	<b>44 Lac</b>

It was informed to provide information regarding the recovery of the PMSS amount from students. Accordingly, the relevant details are presented below:

Out of the total amount of ₹10,13,10,762 meant to be recovered from students over the last three years, ₹8,95,19,193 has been successfully recovered, leaving a balance of ₹1,17,91,569 still pending. This translates to a recovery rate of approximately 88%, with around 12% remaining unrecovered. The concerned HoD's are actively pursuing the recovery of the pending amount, including initiating legal measures such as the filing of FIRs against defaulters.

**Item No. 6.04** Ratification of various expenditures after due approval from Hon'ble Vice Chancellor of the University.

1. Ratification of advertisement for admission on Social Media
2. Ratification of the fee of Income tax advocate.
3. To ratify the amount paid for soil filling in low-land area near university library (F block).
4. Ratification of payments

**Decision:**

The item was ratified.

1. The item was ratified.
2. The item was ratified.
3. The item was ratified.
4. The item was ratified for the amount mentioned below that was spent before the conduct of FC meeting.

Pay And Allowances	2,09,84,824	Development fund	41,15,841
Wages	17,01,438	Student activity fund	1,60,106
Medical Reimbursement	7,88,506	Examination fund	4,46,758
Leave Encashment and Gratuity	1,08,83,231	Electricity bill	49,27,810
TA/DA	9,704		



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**Item No. 6.05**      **Re-appropriation of Funds for F.Y. 2023-24**

**Decision:**      The item was ratified.

**Item No. 6.06**      **Approval for the rates of honorarium for the various activities related to Ph.D. / Postgraduate studies.**

**Decision:**      The Item was approved.

**Item No. 6.07**      **Revised fee structure in Ph.D. program w.e.f. session 2024-25.**

**Decision:**      It was decided that the fee structure for the Ph.D. program, effective from the 2024-25 session, shall be aligned with the fee Structure of SBSSU, Gurdaspur, as approved in its 5<sup>th</sup> Finance Committee Meeting (Agenda Item No. 5.9). Accordingly, the approved fee structure from the 5<sup>th</sup> Finance Committee Meeting of SBSSU, Gurdaspur is given below:

Sr. No.	Components	Fee (₹)
1	Enrolment Fee	2,000/-
2	Registration Fee (at the time of RP approval)	15,000/-
3	Semester Fee	15,000/- per semester
4	Extension Fee for Synopsis / Research proposal submission	10,000/- per semester
5	Thesis submission fee	25,000/-
6	Non submission of thesis within three months of pre-thesis presentation	1,000/- per month
7	Fee for extension of Ph. D. duration for one year by Dean R&D	10,000/-
8	Fee for subsequent six months extension by Vice Chancellor	10,000/- per extension
9	Miscellaneous Fee	1,000/- per semester
10	Hostel Fee (For all students)	4,000/- per semester

50% relaxation will be given to internal candidates of SBSSU, Ferozepur in all types of Fees mentioned above.

The proposal of above fee hike is subject to approval of next Board of Governors (BoG)

**Item No. 6.08**      **Approval for Not Refunding the Security Amount of a Student who has taken benefit of Student Exigency Fund.**

**Decision:**      The item was approved as proposed. Additionally, it was decided that the forfeited security money will be allocated exclusively to the Student Exigency Fund. If the Exigency benefit amount is less than the security deposit paid by the student, the difference will be refunded to the student.



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**Item No. 6.09**

**Ratification for increase in the salaries of Assistant Professors/Lecturers appointed on a purely temporary, stop gap basis.**

**Decision:**

The item was ratified. It was further decided that the salaries of Guest Faculty (Assistant Professors / Lecturers appointed on a purely temporary, stop gap basis) on a consolidated basis will be enhanced for Ph.D. candidates @₹750/- per credit hour (subject to Max. ₹30,000/- per month) and for non Ph. D. candidates @₹600/- per credit hour (subject to Max. ₹21,600/- per month and Max. ₹21,000/- per month for Poly Wing Guest Faculty). This enhancement in the salary will be applicable to those who fulfill the terms and conditions as specified. Additionally, it was resolved that Guest Faculty who have obtained a stay order from the Hon'ble High Court must withdraw their case as a prerequisite for the implementation of the increase in salary as mentioned subject to fulfillment of terms and conditions as specified.

**Item No. 6.10**

**To report the balance sheet of the campus for the Financial Year 2022-23 and 2023-24**

**Decision:**

The Balance sheets were noted /seen.

**Item No. 6.11**

**Any other item with the approval of the Chairman, Finance Committee**

**Decision:**

The Registrar informed the Finance Committee about the prolonged delay in completing the swimming pool project at SBSSTC, Ferozepur, was assigned to Provincial Division, PWD (B&R), Ferozepur. The project, initiated on 22/12/2017 with a target completion date of 21/06/2018 and a vetted cost of Rs. 215.74 lacs, was later revised to Rs. 208.36 lacs. Despite the institute disbursing over 90% of the project cost (Rs. 194 lacs), the construction remains incomplete.

Multiple inspections by the institute's "Construction Planning, Execution and Inspection Committee" revealed ongoing deficiencies, despite PWD (B&R) Ferozepur's assurances of completion. No corrective action was taken, preventing the formal handover of the pool.



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The Finance Committee suggested seeking legal advice and to take up this matter in the next BOG meeting for resolution.

The meeting ended with a vote of thanks to the Chair.

*P. Singh*

Dated: 29.08.2024 Registrar-cum- Member Secretary,  
Finance Committee of Shaheed Bhagat Singh  
State University, Ferozepur-152004 (PB)

Approved / ~~Not~~ Approved

*Susheel  
mittal  
29.8.24*

Vice Chancellor,  
SBS State University-cum-  
Chairman, Finance Committee of SBSSU, Ferozepur