

Shaheed Bhagat Singh State University, Ferozpur

DECLARATION BY EXTERNAL PAPER SETTER

With reference to confidential letter No _____ dated _____, I hereby declare that:

1. None of my close relatives as specified in examination rules of the institute is appearing for the referred examination (real/step father and mother, husband/wife, real/step brother and sister, real/step son and daughter)
2. I do not come under any disqualification for the paper setter.
3. I have carefully gone through the syllabus for the course and no question set by me is outside the scope of the syllabus of the course.
4. **The questions have been mapped against the relevant course outcomes (as applicable).**
5. The allotment of marks and numbering of question are correct.
6. I have verified that the questions can be solved within the stipulated time and there is no confusing data or missing data provided by me.
7. I have enclosed the sketches/diagrams, if any, along with the question paper.
8. I have supplied scheme of marking and model answers/stepwise marks for numerical asked in question paper with each question paper set.
9. I have checked question paper carefully for Name of examination, Examination Course code and course name, Maximum marks, Duration, Instructions to Candidates, total marks, options etc and found correct.
10. I have kept the question papers under lock & key till despatch and I have not retained any copy of the question paper set.

Subject Code and subject name:

Date:

(Signature & Name of Paper Setter)

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Controller of Examination,

SBSSTC, Ferozpur

Subject: Acceptance of offer of paper setter against ID _____

With reference to your letter number _____ dated _____, I accept the offer to be paper setter as per terms and conditions given in the letter.

Subject Code and subject name:

(Signature & Name of Paper Setter)

Shaheed Bhagat Singh State University, Ferozepur

BILL FOR PAYMENT OF REMUNERATION FOR SETTING OF Q./PAPER/S

1. Examiner Code : _____
2. Name of the Examination : _____
3. Year and Session : _____
4. Subject name : _____
5. Subject Code(s) : _____
6. Reference No. and date under
which this work was allotted : _____
7. Date on which the question
paper posted : _____
8. No. of question paper/s : _____
9. Remuneration for paper setting : _____
(Rs1000/- per paper)
10. Speed/Registered Post Charges (if any) : Rs. 100/-
11. Total Amount Claimed : Rs _____
12. Bank Account number : _____
13. IFSC code and bank name/branch : _____
14. Permanent Account Number(PAN) : _____

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PRE-RECEIPT

Received a sum of Rs. _____ (in words _____
_____) on account of remuneration for setting question paper/s and Rs.
100/- (One hundred only) on account of postage charges, as mentioned above, from
Controller of Examination, SBSSU, Ferozepur.

Certified that the above mentioned question paper/s have been set by me under instruction
received for the Controller of Examination. It is also certified that undersigned will
deposit the income tax on account of income received for the above said purpose

(Signature of Paper-Setter)
Name of Paper-Setter _____
Examiner Code _____
Department _____
Official Address: _____

Residential Address: _____

Dated: _____ Phone No. Res: _____ Office: _____